

Motion to accept consent calendar and the minutes of the January and February 2012 Special Meeting. Vicknair / McClure. Aye – 5, Nay – 0, Abstain – 0. Motion carries.

Motion 12-03-01

Recommendations of Collection Committee

- Written report provided.
- Clarification of the categories, what items are in each.
- Items moved into Utility Collection are not under consideration for deacquisition, disposal or scrapping. Only items listed for deacquisition are 2 of the 3 beet gons. SP caboose 4706 is in Parts Collection.

Motion to accept and approve recommendations as listed in the report.

Brehm / Holmes. Aye – 5, Nay – 0, Abstain – 0. Motion carries.

President's Report

- Written report provided.
- *Fernley* – Fernley Depot Museum has decided to close. McClure will be helping them with scrapping some of their excess equipment, we will get parts from them for our help. Already we have received track parts, speeder flats, WP train order board and other items.
- No info or request received from Hank's group / Folsom El Dorado.
- County Recorder requested revision of documents on the Fourth Avenue house.
- Grant Vogel wants to know if we want to attend lone Railfair over Memorial Day in May. Vicknair offered to run booth at lone.
- *SP GP9 2873 and SP SD9 4450* – Dave McClain and Dwight Whetstone have the 2873 fixed but need to do more gasket replacement before it returns to service, along with replacement of 3 bad liners. They are also in the process of stripping the 4450 of all good parts.
- *Winterail* – Gail McClure will be going to Winterail alone as I have to work. She will have the stock and prices. Alicia LaBrecque and Eugene Vicknair will assist her in sales.
- *WP SW1500 1503* – The electrical system on the 1503 was butchered more than we thought. Steve Habeck and I are working on this as is John Buburniak.
- *WP Caboose 428* – The Elems boys are repairing the floor in the WP 428.

Financial Report

- Financials and written report provided.
- Have cashflow crunch, need to generate income and asked for ideas.
- *Cle Elem* – Running a little late on getting full \$10,000, asked for a couple more weeks. Extension to the 15th.
- Sponsorship program can be shown to generate possible sponsors. Monger has two members who are

interested in sponsoring O&NW 3 / SP 5274.

- Question about source of donation sheet that came in. Sheet was mailed with donation thank yous.

Department Reports

- *Special Archives* – Monger has been doing final data input on inventory of Meeker Collections, is finalizing inventory 1A. Brought up some new tables and chairs for storage facility to use as work space. Received 100 year archival DVDs for use to duplicate current digital images in Meeker Collections. We are receiving more WP materials from Rio Vista.

Event Reports

- *Portola Railroad Days and Santa Train 2012* – Gail McClure had idea on sponsorship for admission. Would like Board's permission to come up with a plan for sponsorship fundraising. Concensus approval given. Debbie Baer had report on RR Days. Trying to see if merchant's will take over Railroad Days. McClure reported no chance of special train this year.
- *Dunsmuir Railroad Days 2012* – Matt Shuman reported. Event is still on. June 8-10, 2012. McClure will be talking to UP about event.
- Probably no Colfax Railroad Days this year.

Legal Counsel / Insurance Report

- *Insurance Issues* – written report provided. Hospital property is now covered. We need to correct Fourth Avenue house paperwork and then activate insurance. We need to insure the Meeker Collections due to contractual obligation, so we need to figure estimated total value of the collection. Suggestion we shop our insurance needs around to ensure we have best price. Discussion about Cyber Liability and what it covers, including copyright materials, network privacy, personal information, on-line data, notification of any security breach, etc. Vicknair and McClure will do application and Rick Gruninger will explore costs.

April 2012 Board Meeting Motions and Actions Summary

Correspondance

- George Westinghouse looking for information / photos on the Glen Eyre / WP 103 business car

Milwaukee Road U25B 5057

- Update: Park display approval should be received this week. Will send first payment as soon as received.
- Final deadline will remain.
- Concensus direction to proceed with sale.

Motion 12-04-01

Approval of Equipment Sponsorship Program

- Written report provided.
- Recommendation to do mailing about program before Annual Meeting or send with Train Sheet.
- Send with special notice on envelope.
- Work on color brochure.
- Already 1 group ready to announce sponsorship at Annual Meeting.

Motion to accept and approve the program as presented, revision 3.
Monger / Habeck. Aye – 7, Nay – 0, Abstain – 0.
Motion carries.

Motion 12-04-02

Change Signers on Account

- An investment account was found at bank in Quincy with signers of Dan Brady and Andy Anderson with total of \$1.17.
- Need to alter names and close account. Secretary to contact and close account.
- Suggestion to approve Eugene Vicknair as Secretary to be signer to close account.

Motion to approve Secretary Eugene Vicknair as signer on account and authorize to close account.
McClure / Carter. Aye – 7, Nay – 0, Abstain – 0.
Motion carries.

Motion 12-04-03

Roadshow Guide Book

- Written example of draft guidebook for off-site presented.
- Asking for formal approval.
- Ron Huey asked if it is possible to send digital copies of documents from the FRRS.
- Matt Shuman recommended sending final public copy to all interested organizations

Motion to approve guidebook and adopt its guidelines into our policies.
Vicknair / Carter. Aye – 7, Nay – 0, Abstain – 0.
Motion carries.

Motion 12-04-04

Honorary Life Member Approval

- Roger Stabler has done much work and contributed much money over the years.

Motion to approve Roger Stabler as honorary life member.
Cochran / Vicknair. Aye – 7, Nay – 0, Abstain – 0.
Motion carries.

Dunsmuir Railroad Days 2012

- Suggestion that we do Dunsmuir 2012 at previous terms for per diem, etc. since we are so close to Dunsmuir event. Implement revised numbers for 2013.

- Matt Shuman presented new numbers to Dunsmuir RR Days committee. They will plan for new rates for next year.
- There are rumors that there may be issues with running train to Dunsmuir. We need to talk to Union Pacific, lock down approval.
- Proposal to set deadlines / timeline for green light on event.
- Silver Plate will be made available with caveats and deposit.
- Waiting to hear from Omaha for final approval.
- Consensus direction to proceed.

Grant Applications

- Written report provided.
- We need to be careful about how we write in, what we present and that we understand full parameters of the grants.
- Consensus direction to proceed.

Motor Car on Loan

- Matt Shuman and Ron Huey were wondering what current and future status is for the motor car that was loaned. Is it still planned for operation?
- Yes it is. We will be certifying operators.
- We need to get written agreement in place.
- Kerry Cochran has offered to donate his operational motor car to museum.

Dave Healy Photography Proposal

- Written report provided.
- Question if we could sell in museum store as well.
- Would be marketed on his website. Would pay 30% net commission to FRRS.
- Would not require volunteers to assist, would require access.
- Full agreement was provided and can be sent for legal review.
- Suggestion to send full agreement to legal for review. Consider for formal discussion at next meeting.
- Question if there would any insurance liability. He has insurance coverage as part of the agreement.
- Consensus direction to proceed as suggested.

Graeagle Plumas Alliance

- Jack Bridge is not present.
- Debra Baer reported that he is proposing an alliance to market museum along with other events and tourist destinations in the county.
- Will see if he can make next meeting.

President's Report

- Written report provided.
- Museum has been quiet the last month. Making weekly trips over to get mail and check on security.
- Dave McClain repaired the 3 damaged hydraulic rams

on the backhoe and it is now back in service. These were done at his cost.

- Dave McClain and Dwight Whetstone continue to strip usable parts off the SP SD9 4450.
- Ford Pick Up serviced and it is now usable and street worthy.
- The Elems boys have been replacing the bad floor in the WP 428 caboose. Both ends were to the point of people falling through.
- Dwight Vanderveen and Charlie Spikes continue to work on small projects around the shop.
- Key's: It has come to my attention that some of our members have master keys that do not need them. I will be trading those with master keys for regular gate keys so that I can give the members who need them on a regular basis will have them and not continue to make more master keys and have the problems we had in the past.
- The New Coke machine should be installed by the end of the month.
- Debbie Reynolds is working on a docent program for museum using local high school students. They will provide visitor guidance during summer. Received photos from Greg Elems and information from Eugene Vicknair, McClures and Steve Habeck. Suggestion that we do not include words like "valuable" or "priceless" so that it does not encourage theft.
- Rick Gruninger is now handling reservations for Edenwold. We will be tightening down on cars being maintained in clean condition. Those who leave the car in poor condition will lose the privilege of using it.

Financial Reports

- Reports and financials provided.
- IRS Form 990 was filed but there were some errors found and it is being revised.
- Consideration being given to having a 4 day operating week (except for RALs) due to costs and staffing issues. James Mason discussing with Rod McClure. Effects are being reviewed and recommendations will be made. If changes are made, we will need to make sure we announce them widely. Pointed out that RAL visitors provide a lot of museum store sales.
- Followed up on research for Founder's Circle donation program. Received costs from Orange Empire and Roger Stabler concerning use of private car. Based on costs, the program appears to be viable for the FRRS. OERM has already received \$200,000 for next two years on their program. Suggested following through on that program.

Director's Reports

- *Monger* – written report provided concerning donations and mileage
- *Vicknair* – written report provided concerning

donations and mileage

- *Holmes* – Local power company will do an energy audit, suggested we consider that. Has a gentleman disposing of some railroad equipment near Greenville and wants to go take a look. Asking for someone to drive up there with him. Needs to remove his railcars from his property soon. We are talking to Scott Franklin about movement.

Event Reports

- *Portola Railroad Days 2012* – Talking about having event as 2 days at the City Park. Julianna Marks is in favor of having event eventually coming under control of the FRRS. Debbie Baer to meet with Gail McClure about event.

Department Reports

- *Publications* – Train Sheet sent to printer, Headlight printed and ready for mailing.
- *Historical* – written report provided on recent projects
- *Membership* – written report provided concerning changes in membership in last year. Thanks to Susan for getting data together.
- *Museum Store* – We need to look at stocking store. We primarily sell to families. Web store is drawing more from railfans. There are big selling items that we need to stock up: T-shirts, toys, hats, girl things. Gail is looking at Net60 terms from vendors and has one vendor willing to do that. We need to aim more at moms and grandmothers. Still having issues with Point of Sale system. Having to rebuild database and upgrade system. Working on better integration of webstore and POS. Bruce Veilleux is considering paying for upgrades. A lot of product information in POS is incomplete and / or incorrect. Mass inventory will commence next weekend with assistance from Eugene Vicknair and Tom Carter. Last inventory provided has been found to not be accurate. Question to provide master list and report on eBay sales of surplus equipment. Feeling is that eBay sales have been successful vs. surplus sales in Store. Tom Carter will be picking up surplus HO equipment for eBay sale soon. Board consensus to sell model railroad equipment except those not covered by display restrictions in donations.

Legal Counsel / Insurance Report

- Cyber Liability insurance application is completed and out for quote.
- Waiting on title paperwork from county in order to do liability on donated house.

Status of Surplus Property Report

- SP SD9 4450 and FRRX / VIA Lounge 754 – Possible buyers

Public Comments

- *Julianna Mark* - Julianna owns J's Feather River Rentals and is past mayor of Portola. Currently serves on City Council. Is trying to get community more involved in museum and Portola Railroad Days. Has some groups working on trying to get more residents and businesses into the community. Has been talking about concerns with Portola Railroad Days and loss of support from city. Does not want to lose momentum and would like to try and still hold event for this year. Willing to approach city for funds for 2012 and want to start looking at reorganizing event for 2013. Is working with Gail McClure on future plans for Railroad Days. Is working on encouraging merchants to exhibit more railroad history.
- We are still planning to have museum events for Railroad Days. We will look at what we can do to have good event this year. Will coordinate with Julianna and others on RR Days committee.
- Rod McClure will be submitting to have Union Pacific recognize Portola as a historic railroad town.
- Thanks to Ron Huey for donations made today. \$200 made in memory of Gail McClure's mother and an additional \$100.
- Suggestion that we get more intentional with gathering email addresses.
- Suggestion to do a new survey of membership using SurveyMonkey.
- Mike Mucklin is now doing a summer job for the Alaska Railroad.
- WP Employee Roundup will be in Stockton last weekend of May.

Closed Session

Meeting adjourned to closed session at 5:57 PM and reconvened to open session at 6:04 PM. Director Vicknair reported following the closed session:

"The Board heard a report on a potential legal item concerning the Ken Meeker Collections. No action taken."

**May 2012 Board Meeting
Motions and Actions Summary**
Motion 12-05-01Consent Calendar

Motion to accept the minutes of the March and April 2012 meetings.

Vicknair / Carter. Aye – 6, Nay – 0, Abstain – 0.
Motion carries.

Equipment Sponsorship Mailing

- Written report provided.
- Discussion of mailer to promote Equipment

Sponsorship Program

- Consensus to postpone mailer and have sample brochures for Membership Meeting
- Director Vicknair to create brochure

Dunsmuir Railroad Days 2012

- As of 5/11, we have all approvals done with UP. Working with special trains department on schedule.
- We will have Centennial and UP 1996 heritage engine for train.
- There will be a breakfast and dinner in Silver Plate. Use contract is done and will go to legal review.
- So far, all planning is going good.
- Trying to get motor car ops under event insurance.
- Advertising is going wide. Poster for event shown.
- Suggestion to talk to local media and get publicity.

President's Report

- Written report provided.
- *Museum Store* – Store is up and running, however we are still sorting out issues with the POS entries. Inventory is done and is being reconciled.
- *Finances* – We are keeping costs down as tight as we can, therefore crew lunches have been discontinued. Options for increasing revenue are under review.
- *Locomotive Work* – Batteries serviced. SP TR6A 1100 and SP GP9 2873 are running. Dave McClain will be doing work on SP 2873.
- *WP 428 Caboose* – Elems boys are continuing work to replace rotten floor.
- *4th Street House* – Waiting on final paperwork. Interest in purchase but no firm offers at this point.
- *Equipment on Holmes Property* – Equipment to be moved by September.
- *Silver Debris* – Arranged donation of couch and big screen TV for the Silver Debris car.
- *Big Red Flat car* – Roger Stabler brought tiedown chains back from CSRM.
- *Edenwold* – Volunteers must clean up their spaces in the Edenwold. If messes are left and the use of the car is abused, those persons will be identified and not allowed to use the car. We are wasting too much time and money cleaning up after other people.
- Thank you to Rick Gruninger for all the work he is doing coordinating RAL reservations and operations, and for getting the Edenwold cleaned.
- Thank you to Bob Sims for all his work and support of the Silver Debris project and the DRGW boxcar.
- Thank you to Charlie Spikes and Duane Vanderveen for getting the shower car up and running.
- If you cook food on the property, you must clean up after yourself.

Financial Reports

- Reports and financials provided.
- \$10,000 check received from Cascade Rail Foundation for Milwaukee U25B 5057.