

items for future issues. We need more submissions. Issue 42 of Headlight is going to press soon.

Committee Reports

- *Business Practices* - CapitalOne Card Connect: CapitalOne is offering a credit card that donates portions of charges to non-profits. Committee recommends that a plan for marketing and promoting the cards be put together.

2012 Store / On-Line Store Business Plan: Discussion about creating a promotion / business plan to increase awareness and revenue for the FRRS retail operations and improve the look of the On-Line Store. President McClure gave consent to proceed and the committee will consider this further.

Admission: Reviewing data and feedback from first year of admission. Overall, the concept looks to be a success, with a marked increase over what we were receiving in the donation boxes and relatively few complaints. We will be considering suggested discounts, tweaks to the program, cross marketing / joint admission with other groups and possible promotion ideas.

Public Comments

- Charlie Spikes, Matt Elems and others have donated money to the Fuel Fund.
- Grizzly Ranch holds a Halloween Party each year. Asked if they could use the tow rig we use for Portola Railroad Days.
- October 15-16 there are plans for a track work party.

Closed Session

Meeting adjourned to closed session at 5:32 PM and reconvened to open session at 5:54 PM. Director Vicknair reported following the closed session:

"The Board heard a report on a legal issue: FRRS v. Morgan. Final paperwork concerning the settlement, including ownership papers of the WP 106 passenger car, has been received and this issue is considered closed at this time. No action taken.

The Board heard a report on a legal issue: FRRS v. Kasten / ITAC. No action taken.

The Board heard a report on an equipment issue: Equipment Donation. No action taken."

November 2011 Board Meeting Motions and Actions Summary

Motion 11-11-01 Consent Calendar

Motion to accept consent calendar and the minutes of the September and October 2011 meetings. Brehm / Monger. Aye – 6, Nay – 0, Abstain – 1. Motion carries.

Motion 11-11-02 2012 Event Calendar

Motion to accept revised 2012 calendar. Cochran / Vicknair. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

Motion 11-11-03 Records and Communications Policies

- Review of updated volunteer record and communication policies
- Review new Volunteer Program policy
- Discussion: 2.1 Maintenance of Records – request to keep records on volunteer hours, want to see the point about recording hours strengthened.
- Look at implementing this feature in the Point of Sale system
- This will be addressed in new Volunteer Training Manual
- Discussion about needing improvements to or new program to replace iVolunteer
- Discussion: 6.1 Reimbursement – current reimbursement forms require only 1 signature. Recommendation to require 2 signatures on reimbursements for amounts above a certain level.
- This policy does not layout process of reimbursement. That is in another area with procedures.

Approve the three presented Policies (Volunteer Files and Records, Volunteer Communications, Volunteer Program) with amendments. Brehm / Carter. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

Motion 11-11-04 Deaccess FRRX / VIA 754 Lounge Car

- Review proposal to approve FRRS / VIA lounge car 754 for deaccession and sale. Estimated listing price \$55,000.
- Car originally purchased along with the Edenwold for use by the volunteers. Was a plan approved by the Board years ago to use it as a volunteer lounge which was rescinded and changed to use in off-site service.
- Question if that use of the car is still viable with the other resources we now have. Silver Debris and Silver Plate are now available.
- Has been discussion about adding it to the off-site road train. Car can be used as a snack bar and for sales. Could be used to make money.
- Car was purchased for \$12,000 - \$14,000 for use by volunteers. Norman Holmes got free movement on

the car.

Approve the deaccession and listing for sale of FRRS 754 Lounge car as presented.

Carter / Monger. Aye – 6, Nay – 0, Abstain – 1.

Motion carries.

Motion 11-11-05

Offer for Milwaukee U25B 5057

- Review proposal and discuss terms to sell body of MILW 5057 to Cle Elem, WA.
- Discussion about status of deals with Cle Elem and possible buyer for MRS-1 and locomotive parts.
- Cascade Rail Foundation now wants 5057 intact.
- Concerns selling intact 5057 would kill other deal.
- Power assemblies are being removed from 4450.
- Suggestion to sell 567C on Rail Swap.
- Suggestion to renegotiate with CRF and possible buyer R. Kemp.
- We also have 2 GE 752 motors to replace damaged motor 1 on 5057. Recommendation to offer best traction motor to CRF. Also have spare parts and repair manuals for the 5057 that can be included.
- Transfer \$500 painting grant to CRF as part of deal.
- Offer is \$25,000 including spare motor, parts, manuals. \$10,000 down payment by March 1. Rest within 12 months of March 1.
- Will take estimated 3 full days to get engine roadable. We can get the engine to Keddie.

Motion to renegotiate with CRF for the 5057 intact and with Bob Kemp for remaining materials. We will hold Kemp's check pending final negotiation.

Cochran / Brehm. Aye – 7, Nay – 0, Abstain – 0.

Motion carries.

Sales Contract for MRS-1 and Parts

- Approve sales contracts for USN MRS-1 544, internal parts from MILW U25B 5057, internal parts from SP SD9 4450 and spare 567C block. Price \$20,000.
- Can get crane for less than Kemp has been quoted if he pursue purchase of MRS-1.
- 567C block is probably worth \$20,000 alone.
- Look at listing block separately.
- Consensus direction to list block on RailSwap and bring offers back to the Board.
- Consensus direction to offer MRS-1 and bare 4450 block and generator to Kemp. Any further offer on 5057 would be pending decision by CRF.

Motion 11-11-06

Sales Contract for SP SD9 4404

- Approve sales contract for SP SD9 4404. Price \$35,000.
- P5 horn loaned by Vic Neves has been removed from SP 4404 and will not go with the engine.

Approve the sale of SP SD9 4450 for \$35,000 as per contract.

Carter / Cochran. Aye – 6, Nay – 1, Abstain – 0.

Motion carries.

Motion 11-11-07

Trade Contract with Dakota Southern

- Approve trade with Dakota Southern for TS 70 ton 743 and Plasser Tamper, plus parts.
- Review of trade deal
- Clarification: Gondola filled with scrap is 70' long

Approve the trade with Dakota Southern as outlined in contract.

Cochran / Vicknair. Aye – 6, Nay – 1, Abstain – 0.

Motion carries.

Museum Manager's Report

- Museum is closed. Inventory done and sent.
- David is now released as Museum Manager. November 7 was final day.
- Some pending orders for Meeker's book.
- Suggestion to use UPS more often for mailing instead of USPS.

Financial Reports

- Financials provided.
- Final hospital cost was over \$46,000. Contractors being very reasonable.
- We need \$100,000 before June 1 to cover budget.
- We are anticipating \$5,700 from Chris Skow, WPRRHS will be transferring \$4,800 to Archives Restricted Fund. \$15,000 can transfer from Investment Account.
- Suggestion for Treasurer Mason to investigate loans up to \$60,000 in case they are needed. Use will be subject to approval of Board.
- Due to our good asset position, we have time to improve finances. Current issues are cashflow crunch mainly caused by Hospital expenses.
- Question about expense for repairing museum Dodge. We got a good deal, had dangerous front end issues now properly repaired.

Director's Reports

Carter – Update about status of stored equipment payments and concerns about some late payments. Will recommend changes to current policy concerning storage rental and present for revision. Steamer trunk donated at Colfax RR Days.

Monger – Track Repair Weekend for October 16: David and Matt Elems and Rick Gruninger installed new variable point switchstand on 3 rail on Saturday morning. Ethan Doty, Wayne Monger and Bill Parker worked on balloon loop slow order on Saturday and Sunday. Installed 10 new ties and hand tamped track. Bob Sims hosted first dinner in Silver Debris on

Saturday night. Trackwork weekend for November 5 were cancelled due to snow. Discussion about trackwork party in March or April.

Brehm – Archives: has had good discussions with Mike Mucklin, John Walker, Wayne Monger and others about archives and tracking of archives. Looking at purchasing PastPerfect software for this. We would need to buy own server and co-locate it at a server farm. 4U rack would run about \$300/month for co-location, back-up, power and other required service. Could put volunteer tracking and website on server.

Event Reports

- Concern about Santa Train and needing sponsors. Preparations have begun. Steve Habeck has spent 2 weeks working on it. Matt Parker looking for sponsors and will be doing PR. Charge will be \$10 per car.

Department Reports

Publications – Written report provided. Train Sheet: There was an issue with mailing / production of issue 155. Members have been receiving it anywhere from yesterday to several weeks ago. Issue 156 – 157 should be received soon. Issue 158 in progress. Have nothing but minutes for 159. Headlight: Issue 42 has gone to press.

Facilities - The water line to the shower car was dug up by Duane Vanderveen, Jeff Saunders, Terry Dicogtignes, David Elems, David Foreman and Charlie Spikes.

Replaced old valves with two new valves of the stop and waste type for better and full drainage of the system. A new stub up was set in place for the lounge car and we will tie that in next spring so the car will be fully functional for the 2012 operating season. Bob Simms and Charlie Spikes removed the cabinetry from the shower car and Bob installed it in the lounge car. Bob also built a new lumber rack in the wood shop bay and thus created some much needed space in the wood shop for some of the new equipment. I can not thank Bob enough for his generous donations of the new disposal, water heater and stove for the lounge car. Also his generous donation of time and work. Thanks Bob for all you do. Duane Vanderveen was going to look at repairing the backhoe, but I have'nt heard from him about that as of Monday the 7th. I will go out one day this week and drain the water heaters in the shower car and check with him then. Most facilities and locomotives are drained and winterized. Concerns about Hotbox, recommendation she go to the vet.

Committee Reports

Business Practices – Committee has begun review of admission policy. Also began looking at improvements to recommend for the Store and Web Store to increase sales, appearance and operation for 2012.

Election – Habeck, Vicknair and Brehm up for election

Public Comments

- Jack Palmer addressed the Board. Introduced himself to newer members he did not recognize. Jack volunteered starting in 1983. Retired 6 years ago at 80 years old. Never split a switch. Very happy to see the progress of the museum and proud to have worked with the museum. Is looking forward to visiting again in 2012.

Closed Session

Meeting adjourned to closed session at 4:16 PM and reconvened to open session at 4:25 PM. Director Vicknair reported following the closed session:

“The Board heard a report on a legal issue: FRRS v. Kasten / ITAC. No action taken.”

December 2011 Board Meeting Motions and Actions Summary

Correspondance

- Debbie Baer did blitz of local businesses for Santa Train support. We received donation for \$200 from Sharon Weaver, dba Denim Blues. Debbie Baer also donated \$25.

Motion 11-12-01

Consent Calendar

Motion to accept consent calendar and the minutes of the November 2011 meeting.

Vicknair / Habeck. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

Motion 11-12-02

Home Donation

- Owner has offered to donate a home located in Portola to the FRRS. There is no mortgage and no other liens. Society would be free to use or sell.
- Keys received today.
- It appears that roof must be replaced.
- Inspection will be done after meeting.
- Director Vicknair offered to pay for title search.
- Professional home inspection is needed and will be arranged by Director Vicknair.
- With taxes, inspection and title search, accepting donation would cost us about \$1200 immediately. Insurance could cost about 2-3X normal for an unoccupied home.
- Suggestion to conditionally accept pending inspections, title search and other research.
- Special Meeting may be required to accept donation before year end as requested by donor.

Conditionally accept donation pending positive