

Closed Session

Meeting adjourned to closed session at 6:10 PM and reconvened to open session at 6:35 PM. Director Vicknair reported following the closed session:

"The Board heard a report on a Legal Issue – FRRS v. Morgan. Consensus direction given, no action taken.

The Board heard a report on a Legal Issue – FRRS v. Kasten / ITAC. No action taken.

The Board heard a report on a Business Issue – Off-Site Event. No action taken.

The Board heard a report on an Equipment Issue – Equipment Donation. Consensus direction given. No action taken."

August 2011 Board Meeting Motions and Actions Summary

Officer ElectionsNominations for President

Rod McClure (Brehm / Carter)

Nominations closed

Aye - 6, Nay - 0, Abstain - 0. McClure wins.

Nominations for Vice-President

Steve Habeck (Holmes / Cochran)

Nominations closed

Aye - 6, Nay - 0, Abstain - 0. Habeck wins

Nominations for Secretary

Eugene Vicknair (Brehm / Carter)

Nominations closed

Aye - 5, Nay - 0, Abstain - 1. Vicknair wins.

Nominations for Treasurer

James Mason (Vicknair / Holmes)

Nominations closed

Aye - 6, Nay - 0, Abstain - 0. Mason wins.

Appointment of Managers, Department Heads and Committee Heads

Seth Adams is no longer Assistant CMO

Kerry Cochran is now General Superintendent of Operations

Matt Parker is now in charge of Advertising

All others remain

Motion 11-08-01Equipment Sales

Discussion about status of proposed surplus equipment sales.

Motion to approve draft contracts and grant authority to negotiate and finalize deals for the listed equipment to President McClure.

Carter / Brehm. Aye - 6, Nay - 1, Abstain - 0.

Motion carries.

Motion 11-08-02Social Media Coordinator

Tabled from June Meeting

Recommendation to appoint single person to manager all on-line social networking for FRRS, including Facebook, YouTube, etc.

Review of concerns about what gets posted and how it is handled.

Discussions about security and liability concerns.

Motion to create and approve the position.

Vicknair / Cochran. Aye - 7, Nay - 0, Abstain - 0.

Motion carries.

Suggestion to appoint Dustin Carter and request he put together the program and guidelines on how to post and preserve security and prevent liability. Consensus given to appoint Dustin Carter. He will work with Kerry Cochran on security and liability.

Motion 11-08-03Approve Signers for FRRS Accounts

Board needs to approve signers for the investment account.

Motion to appoint signators for the investment account held by RBC in Reno. The approved signators are Steve Habeck and John Walker.

Brehm / Carter. Aye - 7, Nay - 0, Abstain - 0.

Motion carries.

Motion 11-08-04Changes to Membership Processing Procedures

Due to continuing errors / issues with membership, Membership Chair Vicknair conducted a review of processing procedures.

Written report provided. Discussion about recommendations for greater oversight and more formal procedures.

Question about difficulties with processing Life Membership time payments.

Consensus to adopt main recommendations.

Membership Chair Vicknair will work closer with Kerry Cochran on policies.

Suggestion to offer term memberships.

Motion to table until future meeting for further review.

Holmes / Brehm. Aye - 7, Nay - 0, Abstain - 0.

Motion carries.

Motion 11-08-05Colfax Railroad Days

Written report submitted.

Jim Wood of Placer Sierra Railroad Heritage Society spoke to the Board.
 Gave history of PSRHS, which focuses on Donner Pass Route. managed restoration of Colfax Depot. Group is trying to create a bigger Railroad Days in Colfax. Display would be Friday, September 30 through Sunday, October 2, 2011
 Discussion about placement of equipment and make up of train. Review of operational plan.
 Motion to participate in Colfax Railroad Days.
 Vicknair / Cochran. Aye - 6, Nay - 0, Abstain - 1.
 Motion carries.

Lodging and Per Diem to be covered by PSRHS.
 Transport expenses to be covered by FRRS and UP.
 Formal agreement to be drafted.

Motion 11-08-06

Museum Open Period

Proposal to change public open and close days: Close end of October and reopen first Saturday in May.
 Poor weather limits April visitorship at museum. April has been money losing month.
 New closing dates would lower costs.
 We would still be able to open weather permitting upon request in off-season.
 Suggestion to close Monday and Tuesday during October.
 Would not affect Santa Trains or other special events.
 Motion to change public open days to first Saturday in May through last Sunday in October. Other times would be special events, by prior arrangement or weather permitting.
 Vicknair / Holmes. Aye - 6, Nay - 0, Abstain - 0.
 Motion carries.

Motion 11-08-07

Railroad Days Admission Charge

Motion to suspend general admission for Portola Railroad Days, Friday through Sunday, August 19-21.
 Cochran / Carter. Aye - 7, Nay - 0, Abstain - 0.
 Motion carries.

Motion 11-08-08

Railroad Days Excursion Agreement

Discussion about operating agreement and costs for servicing excursion train.
 Motion to accept cost schedule and empower Treasurer to negotiate final agreement, to be approved by President.
 Vicknair / Holmes. Aye - 7, Nay - 0, Abstain - 0.
 Motion carries.

Glad Hand Award

Ed Wagner spoke about reviving the Glad Hand Award for volunteer recognition.

He has found a company that will plate awards as a donation and asked if Board would be open to reinstating the award.
 Discussion about history of award.
 Consensus direction to proceed with new award.

On-Going Damage to FRRS Equipment

Report from President about damage to various pieces of equipment including forklift, backhoe, etc.
 A box will be installed in Museum Store containing keys for specific pieces of equipment.
 There will be a sign-up sheet for equipment.
 Volunteers will be required to have training before they can use equipment.
 Dodge Pick-up will be stored at President's home when not in use to prevent damage.
 Damage has including equipment running into rolling stock and volunteer vehicles. Tools are being misplaced / possibly stolen and mistreated.
 Bay in diesel shop will be caged off for secure tool storage. Tool and Electrical Rooms need to be locked when not in use.
 Suggestion to place self locking / self closing latches on Tool and Electrical Rooms.

President's Report

- Thanks to Tom Carter for his hard work on the new website.
- Clean up has begun for Railroad Days.
- During Railroad Days, no parking along north side of Diesel Shop.
- Some trees along balloon blocking view will be removed soon.

Museum Manager's Report

- Written report provided.
- Question about deer being hit and dumped in the oil separator. The Dept. of Fish and Game came and investigated.
- CCC crew will be coming in October.
- Concerns about security. People have been coming on property in off hours.
- Request to cover cost for inclusion in Plumas Visitor Bureau Map. \$288.
- Offer to include us in another visitor map of the Sierra area. \$350.
- Motion 11-08-09. Motion to approve expenditure of \$638 for Plumas Visitor Map and Sierra Map from line item 67010 – Advertising. (Vicknair / Monger) Aye - 6, Nay - 1, Abstain - 0. Motion carries.

Financial Report

- Financials provided.
- We are spending more than last year at this time, but income is also up from last year.
- We need to get equipment listed for sale gone and

money in bank. This will help a lot to cover for lower income.

Director's Reports

Vicknair – Disney Zephyr donation – report on advertising, positive reaction, future use

Event Reports

Portola Railroad Days – Debbie Baer sent report on status. Rick Gruninger's band Rock Shop will be performing. Edenwold has no more room.

Department Reports

Website – Thanks to Tom Carter for the new website and his hard work. New site is geared toward families and casual visitors. Message board will not be coming back. Members area still needs work and guidance concerning iVolunteer software. Will upgrade software for iVolunteer at end of the season. Asked for other ideas on how to reach members. Suggestion to provide more timely posts on blog and website.

Webcam – east facing camera is down. It is disabled until we get it fixed.

Historic Department – WP Conventions are planned for the following locations and dates: April 26-29, 2012 at Vacaville, CA. 2013 at Elko, NV. 2014 at San Jose, CA.

Public Comments

Suggestion to add to camera system for security. This is already being worked on.

Notices

- Long time member John Manter passed away.

Closed Session

Meeting adjourned to closed session at 7:03 PM and reconvened to open session at 7:28 PM. Director Vicknair reported following the closed session:

"The Board heard a report on a Legal Issue – FRRS v. Morgan. No action taken.

The Board heard a report on a Legal Issue – FRRS v. Kasten / ITAC. No action taken.

The Board heard a report on a Business Issue – Equipment Sale. Consensus direction given.

Motion 11-08-10. Motion to add a Business Item – Endowment. (Carter / Holmes) Aye – 6, Nay – 1, Abstain – 0. Motion carries.

Motion 11-08-11. Motion to accept Endowment personnel list as presented by Treasurer Mason. (Brehm / Vicknair) Aye – 7, Nay – 0, Abstain – 0. Motion carries."

September 2011 Board Meeting Motions and Actions Summary

Motion 11-09-01

Consent Calendar

Motion to accept consent calendar and the minutes of the July and August 2011 meetings.

Brehm / Vicknair. Aye – 6, Nay – 0, Abstain – 0. Motion carries.

President's Report

- Suspected arson destroyed Western Pacific Hospital
 - President contacted all Directors to discuss situation as it unfolded.
 - Emergency Situation created with Hospital arson. We are required to safe the area and haul away debris.
 - Jerry Lee Knox handled knock down and is cutting us a break. Rick Joy Contracting is handling haul away and cutting us a huge break.
 - Community and City Hall has given us a lot of support during crisis. Leah Turner from Portola City Government has been particularly helpful.
 - FRRS Fire Marshal Frank Brehm has performed own investigation and is heading our response.
 - We are waiting for official report from Cal-Fire.
 - Frank Brehm reported on fire: Fire started about 12:50 AM on September 7, 2011. Fire department arrived in timely manner, but when they arrived the building was fully involved. Right now fire is being called suspected arson.
 - The FRRS commends the fire department on their amazing job at preventing further spread of the fire.
 - Community is heartbroken over this loss. There have been offers for funding support for whatever plan we have for future of site.
- Colfax Railroad Days is still up in the air due to issues that have arisen. Will be updated later, possibly by special meeting.

Museum Manager's Report

- Written report provided.
- Sales comparison for Year to Date 2010 to 2011 shows sales slightly positive: \$30,082.06 for 2011, up \$1,180.61 from 2010.
- Visitor levels remained steady throughout the day in August. The largest noticeable lack of visitors was during Hot August Nights Week. Possibly due to no advertising by FRRS during HAN.
- Railroad Days
 - Thanks to early volunteers for RR Days: Sam Herschbein, Matt Elems, David Elems, Greg Elems, Victoria Epling, Rod McClure, Steve Habeck, Rick Gruninger, Charlie Spikes, Tim Carter, Tom Carter, Ethan Doty, Russ Johnson, Cheri Johnson and David Epling.
 - Revenue was \$10,973.45, down \$1,654.08 over 2010.
 - Attendance was steady on Saturday and we were