

January 2011 Board Meeting Motions and Actions Summary

Correspondance

- Received letter of thanks from University of Nevada – Reno. We donated an RAL certificate for fundraising raffle for student athletes.
- NMRA lawyer is acting as representative for all parties involved in R. Stromme bequeathment legal actions.
- Plumas County Museum, Scott Lawson requested someone to make a presentation for an event. Wayne Monger has volunteered.

Motion 11-01-01

Consent Calendar

Motion to table consent calendar to February 2011. Holmes / Habeck. Aye – 8, Nay – 0, Abstain – 0. Motion carries.

City Guide Map

Written report submitted.

Tom Carter presented a map showing businesses in town relative to the museum. Idea is to print these out to help people find their way around town and promote local business. Discussion of having it printed 2 sided with business coupons on the reverse. Curt McBride suggested discussing with local businesses to get cost covered. He will present this to the local businesses in March for their review. Concensus direction to move forward.

California Association of Museums 2011

Discuss sending representatives to the CAM Conference in Pasadena, CA on March 2-4, 2011. Entry deadline is Friday, January 14. Wayne Monger will be attending. Request for James Mason and Mike Mucklin to also attend.

Joint Billboard in Reno

RR Days Committee would like to cooperate in a joint venture with FRRS for a year-round billboard. City and committee will work with Eugene Vicknair to get billboard designed and details handled. Concensus direction to proceed.

President's Report

- Will be sending letter to UP shortly concerning Dunsmiur RR Days
- Sent several letters recently with donation requests from UP
- Purchased 14" JET brand wood lathe for shop with all tools for \$1200, retail price about \$3000
- Also received a 16" steel lathe from the UP as a donation, along with a large number of tools
- Working on deal with Rio Vista Museum to get a

25,000 lb. forklift

- Lots of positive comments on Santa Train, things seemed to go smoothly, more details in museum manager report
- Steve Habeck got drumheads made for caboos train
- All lights in shop are now changed out for low-cost CFL bulbs to reduce power bill

Museum Manager's Report

- Written report submitted.
- Listed donations and donors for Santa Train. Subway also donated cookies for Santa Train, in addition to Portola High School, Louise Dunbar and Mary Ann Vicknair
- Duane Vanderveen has removed middle stall in women's restroom so other two stalls can be expanded and one made ADA compliant
- Inventory is in progress, but cold temperatures are hampering completion
- Request for us to participate in National Train Day
- January 21-24 is the Sportsman's Expo in Sacramento. Plumas Chamber is offering to take our flyers down, but we need new flyers showing admission
- Looking at expanding food offers during Portola Railroad Days
- WPRRHS Convention info is now announced and available.

Financial Reports

- Written reports provided.
- Year end fundraiser is over \$15,000 and counting, thanks to Gail McClure for pulling the fundraiser together and getting it mailed.
- \$1000 each from James Mason and another member, also received an \$850 donation and \$500 from Barbara Flannery.
- Official recognition by Board thanking Gail McClure for all her work on the year end fundraiser.
- Numbers for year end are preliminary, will have finals in February and need to get inventory done before final numbers can be done and file IRS 990 Form.
- Suggested a mid-year fundraiser in June or July will be needed.
- We need to operate with an annual surplus of about \$100,000 each year.
- Suggested that other directors start reporting hours, expenses and donations for use in support for grant-writing.

Director's Reports

Monger – Working on some more donation thank you letters at the end of the year.

Event Reports

Dunsmuir Railroad Days – Letter to UP going out soon.

Dunsmuir is enthusiastic about event. Chris Skow / Trains Unlimited will be running a train to event, plus a Black Butte train.

Legal Counsel Report

David Luddington has offered to be our corporate counsel and has been appointed by President McClure

Public Comments

- Discussion Board has been replaced by blog.
- Railfan Photographer Day will be September 24, 2011.
- Bruce Veilleux paid for repair to failed power supply on webcam.

Notices

- Election nominations opened January 1, 2011

Closed Session

Meeting adjourned to closed session at 2:11 PM and reconvened to open session at 3:14 PM. Director Vicknair reported the following out of closed session:

"The Board heard a report on a legal issue – FRRS v. Kasten / ITAC. Consensus direction given, no action taken.

The Board heard a report on a legal issue – FRRS v. Morgan. Consensus direction given, no action taken.

The Board heard a report on the donation of the Ken Meeker collection, which will be tallied as a fractional donation starting in 2011 tax year."

February 2011 Board Meeting Motions and Actions Summary

Correspondance

- Thom Anderson has announced his resignation from the WPRRHS administration after the 2011 Convention.

Motion 11-02-01

Consent Calendar

Motion to accept consent calendar with Minutes of the November 2010, December 2010 and January 2011 General Meetings.

Vicknair / Habeck. Aye – 8, Nay – 0, Abstain – 1.
Motion carries.

Motion 11-02-02

National Train Show 2011

David Epling presented costs to attend the show, which is part of the NMRA National Convention. Price for booth: \$395 for 10' X 10', \$775 for 10' X 20'.

Discussion concerning cost v. benefit.

NMRA will be sending two busses of visitors for RALs. Epling to cover museum, staff booths with volunteers. Motion to approve signing up for 2 tables and participate at show.

McClure / Habeck. Aye – 8, Nay – 0, Abstain – 0.
Motion carries.

Motion 11-02-03

Museum Signage

Eugene Vicknair presented a budget and plan for the creation of equipment and informational signage. Motion to approve report and authorize sign creation. Carter / Monger. Aye – 8, Nay – 0, Abstain – 0.
Motion carries.

Motion 11-02-04

Budget Revision

Eugene Vicknair and James Mason presented a report to revise the 2011 Budget and review Budget in June / July timeframe. Discussion if \$15,000 proposed for Gift Shop is enough. Budget to be reviewed in June and submitted for revision.

Question about new Gift Shop / Museum Store door budget which is under Facilities line item. David Epling to do inventory in June to aid in budget discussions.

Motion to approve report and actions, budget to be reviewed for revision in June 2011.
McClure / Vicknair. Aye – 8, Nay – 0, Abstain – 0.
Motion carries.

Motion 11-02-05

Admission Revision

Eugene Vicknair presented a report to covering clarifications to the Admission Policy. Motion to approve report and revisions. Vicknair / Carter. Aye – 8, Nay – 0, Abstain – 0.
Motion carries.

Motion 11-02-06

Collections Management Committee

Chris Allan presented a report to restructure and rename the Acquisition / DeAcquisition Committee. Wayne Monger pointed out that we need to move the three items from Holmes property. Discussion about having Scott Franklin move these in July. Motion to approve report and restructure A&D Committee to Collections Management Committee. Vicknair / McClure. Aye – 7, Nay – 1, Abstain – 0.
Motion carries.

Motion 11-02-07

Honorary Life Member Approval

Rod McClure requested approval to give Steve Lee an