



ARTHUR WALTER KEDDIE RAILROAD LIBRARY POLICY



Interdepartmental Loan Form

Effective Date: 03/20/2021

Legal Review Date:

Next Review Date: 03/20/2026

Replaces: 08/11/2012

AWKRRL-00007

Interdepartmental Loan Number: _____

Accession # or Collection Name:

Master Location:

Archive Custodian:

Purpose of Loan:

Loaned to:

Address:

Phone: (____) _____

E-Mail: _____

Date Loaned: _____

Date Due Back: _____

Returned to: _____

Date Returned: _____

Object ID	Object Name	Description	Location	Condition

Total Number of Objects: _____

Restrictions on Use: _____

CHANGE LOG:

Date:	Action:	By:	Approved:
08/11/2012	Original		
03/20/2021	Update format	Kerry Cochran	