

# Invoice



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web design • marketing • graphic design • branding • copywriting  
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When you need to get noticed  
**swim upstream.**

Bill To:
Feather River Rail Society PO Box 608 Portola, Ca 96122

Date	Invoice No.	P.O. Number	Terms	Project
12/30/18	6221		Net 10	

Quantity	Description	Rate	Amount
1	Retainer for professional advertising, marketing and research services.	1,440.00	1,440.00
		Total	\$1,440.00

# BIG FISH CREATIONS

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## Feather River Rail Society (WPRM) Patty December 2018 Timesheet - Patty

12-1-18	0.25	Group email on vendors and vendor fees.
12-3-18	0.5	Contacted via email and call follow up hot dog vendor and confirmed set up needs - group email.
12-5-18	0.5	Santa Train event and media update to EV.
12-5-18	0.25	Board meeting marketing updates to EV.
12-6-18	0.5	New direction and funding for Whitman building - shelter center. Meetings to set w/ Shane Starr.
12-7-18	1.5	Email request and met w/ Shane Srarr regarding Whitman Building. Direction and contacts given.
12-8-18	2	Photo shoot of Santa Train.
12-9-18	1.5	Selected and color corrected photos from Santa Train.
12-10-18	0.5	Uploaded Santa train photos to Dropbox. Shared link with Eugene and Paul
12-10-18	0.5	Contacted and spoke w/ Sue McCorp OES regarding Whitman meeting and contacted Sheriff Greg Hagwood for backup on meeting and meeting date.
12-10-18	0.5	Reviewed pdf Whitman information to send out to meeting attendees. Follow up w/ EV.
12-11-18	0.25	Feedback - marketing direction on Ethan report for Santa Train.
12-13-18	0.25	Outreach for train attendants on Santa Train.
12-21-18	2	Video shoot of Santa Train
<b>TOTAL</b>	11	
	14	<b>Allotted Hours Per Month</b>
	-3	<b>Difference</b>
	2.5	<b>Remaining Carry Over Hours from November 2018</b>