

**Feather River Rail Society**  
**Board of Directors Meeting – September 10, 2016 – 4:00 PM**  
**WPRM Meeting Room – Portola, CA**

President Steve Habeck called the meeting to order at 4:04 PM.

The following Directors were present

Eugene Vicknair  
Kerry Cochran

Charlie Spikes  
Greg Elems

Steve Habeck  
Leisa Wesch

Tom Carter (phone)  
Frank Brehm (phone)

**Attendance**

Rick Gruninger – SOO, Insurance Liaison  
David Epling  
Ed Wagner  
David Elems  
Gary Van Treese

Ken Chapin  
Bob Sims  
Bil Jackson – CMO  
Matt Parker – 4:47 PM, left 4:49 PM

**Correspondence**

- We received two more spring fundraiser donations.

**Consent Calendar**

Approval of the minutes of the June 2016 Membership Meeting and the August 2016 Special BOD Meeting.

Items separated by request of Director Brehm.

Motion 09-16-01

Adopt the minutes of the June 2016 Membership Meeting.  
(Brehm / Vicknair) Aye – 8, Nay – 0, Abstain – 0. Motion carries.

Director Brehm concerned that special meeting was not called correctly. Cited that it needed to be called by the President or Vice-President. Was called by the Secretary. Concerned that time was also short but that needs to be reviewed.

Director Cochran cited by-law that allows for affirmation by the Directors after the fact.

Director Cochran requests an item of urgency be address and reaffirm vote in special meeting of August 21, 2016.

Motion 09-16-02

Add item of urgency to address the special meeting vote.  
(Cochran / Spikes) Aye – 7, Nay – 0, Abstain – 1. Motion carries.

Motion 09-16-03

Reaffirm the motion at the August 21, 2016 meeting.  
(Cochran / Spikes) Aye – 6, Nay – 0, Abstain – 2. Motion carries.

Motion 09-16-04

Accept the minutes of the August 21, 2016 Special Meeting with notice that due to procedural error, the motion at the meeting was reaffirmed in motion 09-16-03 which was carried.  
(Vicknair / Cochran) Aye – 6, Nay – 0, Abstain – 2. Motion carries.

**Election of Officers 2016 – 2017**

- Secretary

Frank Brehm nominates Eugene Vicknair.  
Eugene Vicknair accepts nomination.  
Nominations closed.  
Eugene Vicknair is Secretary.

## **Old Business**

### **OB1 – Feather River and Western Plymouth Locomotive**

---

Review proposal to sell FR&W Plymouth for operational restoration.

- Legally reviewed contract was presented to the Board. Legal added 1 item to second paragraph of item 4.
- Question about item 5 and meaning of “protected”, means behind the fence.
- Question about item 7 and \$300 storage fee. This has been out standard for sale storage for several years.

Motion 09-16-05

Accept the sales contract as reviewed by legal and proceed with sale.

(Vicknair / Elems) Aye – 8, Nay – 0, Abstain – 0. Motion carries.

## **New Business**

### **NB1 – Additional Dates for Santa Train**

---

Discuss adding new dates for Santa Train.

- Written report provided.
- Would like to add the 3 Fridays ahead of the Saturdays.
- Want to spread the dates and hopefully spread the crowd and have more visitor opportunities.
- We have also increased train capacity.
- Habeck, Carter and Vicknair have discussed ways to increase the capacity through Diesel Shop.
- Tom Carter mentioned that several guests requested Friday dates.
- Steve Habeck noted that first Friday is Portola Tree Lighting and people have asked for Santa Trains on that date.
- Frank Brehm suggested that we tout adding dates due to demand.
- Vicknair asked for clarification for gate open time.
- Habeck suggested 4 PM for gate open.

Motion 09-16-06

Add the three (3) Fridays (Dec. 2, 9, 16) ahead of the current Saturdays to the Santa Train schedule. Gate open time to be 4:00 PM each day.

(Vicknair / Wesch) Aye – 8, Nay – 0, Abstain – 0. Motion carries.

### **NB 2 – Revised Open Hours for April / September / October**

---

Review proposal to revised museum open hours for spring and fall months.

- Written report provided.
- Confusion on hours.
- Current hours are Friday-Monday in September and some of October. Also not open in April.
- Kerry Cochran suggested that we not approve hours / days by motion. How should we determine? We should place this as a policy and have flexibility.
- Eugene Vicknair pointed out that we need something hard for advertising.
- David Elems stated that Google has us as 10 AM – 5 PM every day of the year. Needs to be fixed.
- Frank Brehm stated that he is correct with business decision and we should always add “weather permitting”. Concerned about current staff agreements.
- Current staff agreement is being paid on Friday – Monday, plus RAL days.
- Greg Elems suggested we retain Friday – Monday and have note about calling to confirm.
- If RAL is running, we can have gate open.
- Eugene Vicknair suggested Thursday – Sunday for April and September after Labor Day week and until second Pumpkin Patch Trains in October.

Consensus Direction:

Change museum open hours to Thursday – Sunday, 10 AM – 4 PM for April until official opening and September following Labor Day week until second Pumpkin Train weekend.

Consensus given.

- Does not affect caboose train operations.

### **NB 3 - Storage Expenditure for Bruce Y. Collection**

---

Approve expenditure for collection storage.

- Written report provided.
- Matt Parker collected \$165 at last meeting.
- Tom and Eugene to work out payment schedule.
- Matt Parker handed over money raised last meeting to help cover costs for storage.

Motion 09-16-07

Approve 8 months of \$120 per month storage fees for Bruce and Linda Yparraguirre model railroad collection. Expenses to come from line item – 67079 – Contract Services and partly offset by money collected at last meeting and to include reimbursement to Tom Carter for first month storage. (Vicknair / Cochran) Aye – 7, Nay – 0, Abstain – 1. Motion carries.

### **NB 4 – International Railfair Table Expense**

---

Approve expenditure for International Railfair.

- Written report provided.
- Suggested by several of our modeling members that International Railfair is a good place to unload O gauge materials.
- IRF is November 12-13, 2016.
- Suggested we do the 4 recommended tables and also sell gift shop materials and promote Santa Train.

Motion 09-16-08

Authorize Director Tom Carter to arrange for four (4) tables for International Railfair for November 12 and 13, 2016 at a total expenditure of \$250. Line item – 67250 – Shows. (Brehm / Cochran) Aye – 7, Nay – 0, Abstain – 1. Motion carries.

### **NB 5 – Banking Issue**

---

Approve moving Society banking from soon to close BofA branch.

- Written report provided.
- President Habeck has already had some initial research with Plumas Bank.
- Question about BofA credit cards. Suggested we move those as well.
- Tom Carter strongly supports this.
- Steve Habeck discussed issues he has experienced.

Motion 09-16-09

Authorize President Steve Habeck to move all affected FRRS accounts from Bank of America to Plumas Bank. This will also include moving all FRRS credits card from Bank of America to Plumas Bank. (Brehm / Vicknair) Aye – 8, Nay – 0, Abstain – 0. Motion carries.

- There will be some switchover for web and vendor accounts that have FRRS BofA credits cards.
- Rick Gruninger pointed out that we should talk with Plumas Bank about better rates and special programs. We will be supporting local business.
- Steve Habeck already has discussed some items and they will waive some fees for us.
- Tom Carter pointed out that since we are building some great community relationships, we should advertise our community support.

### **NB 6 – Safety Compliance**

---

Review issues concerning compliance with non-rail safety regulations.

- Frank Brehm wanted to clarify that issue with crane certification began with him out of concern for compliance with regulations and concern for safety of members.
- Steve Habeck confirmed that he took crane out of service and we have already begin researching how to come into compliance.
- Frank Brehm has discussed with CalOHSA and confirmed we fall under OSHA and it must be inspected annually and all operators and riggers must be certified. OSHA inspector suggested it may be cheaper to hire in crane instead of pursuing certification.
- Steve Habeck said he inspected crane and work done was good.
- Clarified that work going forward will need to be done by certified persons.
- Kerry Cochran handed Steve Habeck several packets concerning OSHA certification.
- Frank Brehm wanted it noted that we fall under the Industrial Department of OSHA and we need to follow those regs. Info Kerry has is from Industrial.
- Tom Carter asked if electronic copies can be provided to the Board.
- Kerry pointed out that his packets are just suggested information.
- Tom Carter suggested his father, who used to work on the WP MW37, could also be a resource to look at this.
- We will be working on implementing this going forward.
- Question if certification would not happen until spring. In all likelihood it would not be set-up until spring.
- Certification of crane is separate issue.

## **NB 7 – Addition to Volunteer Manual and Volunteer Orientation**

Review additions / modifications to our Volunteer Documents and Program.

- Written materials provided.
- Noted the document shown is NOT complete and is still a working document.
- Kerry Cochran stated that he does not want volunteers working until we have our required forms completed by them: emergency contact, general information, liability release, etc.
- Trying to restart program.
- Tom Carter asked if we could have QR code on back of volunteer ID badge that would pull up all info, emergency, etc. in computer. Would be a great idea.
- Question about PPE as listed in manual. Kerry requested comments.
- Clarification that this is a manual in the works and not something we have had.
- Noted that there has been some confusion between Ops and all volunteers.
- Code of Safety is on website for download.

## **Good of the Order**

### **President's Report**

- Written report provided
- Tried to get to probate hearing for Bruce and Linda Yparraguirre, but was delayed by traffic from Saddle Fire. Noted that Linda intends to be us a 1/5 equal benefactor for their estate.
- Tom Carter thanked the volunteers on SP 4706 and said it looks like great work.
- Bob Sims asked about letter Ken Chapin received. Stated that he felt this policy was just well known or announced.
- Eugene Vicknair stated that policy will be posted in Lounge and Sleeper and is going on the website.
- Discussion on listing and awareness of policies.
- Letter for Ken Chapin was modified to state October 1.
- Discussion about lodging issues.

### **Financial Reports**

- Reports and summary provided.

### **Director's Reports**

- *Vicknair* – meetings with elected representatives, raffle brought in about \$830
- *Carter* – written report provided. David Epling offered to help with IRF table. Greg Elems asked about ties from CCT. Going to be more than 1 truckload. Carter talking to truckers concerning tie movement. David Epling suggested we could also talk to Peter Herbert Trucking who is local.

## Event Reports

- *2017 Convention* – written report provided. Change date to April 27-30, 2017.
- *Pumpkin Patch Express* – written report provided

## Department Reports

- *Website* – written report provided
- *Funding* – written report provided
- *Historic* – tabled to October meeting, policies for approval
- *Operations* – written report provided.

## Committee Reports

- Steve Habeck submitted more information to Larry Hanlon's investigative committee, no recent info back.

## Legal / Insurance Report

*none*

## Status of Surplus Property Report

- Fernie, BC resident contacted us about NVR 51 Baldwin diesel. Want to return to its original operating town. Eugene Vicknair is coordinating with them.

## Safety Report

- Tom Carter has resigned as Safety Officer.
- Did have a member get injured last week. Steve Habeck has a folder and is collecting reports.

## Public Comments

- *Charlie Spikes* – requested that the Board address the need for the Model T radiator (unless we get one from current source) and when it is repaired, dedicate the Model T to Ron Huey's memory.
- *Bill Jackson* – will be leaving about middle of November and will be back middle of February. CMO tasks will need to be handled by others.
- *David Epling* – next weekend, Boy Scout troop 316 will be here. Will be in troop sleeper. Dobbas sold WP 486 caboose and it is now at a paint shop in Anderson, CA.

## Notices

- Had builders plate from WP 2-8-8-2 251 on display. Donated by Bill Wolverton.
- Roger Stabler donated \$1000 to caboose restoration for seats and window replacement. The Board thanks Roger Stabler for his donation.

## The Board observes a Moment of Silence for Andy Anderson – deceased August 1

**Closed Session** – requested by Director Vicknair and Ed Wagner – 6:15 PM – 6:47 PM

- Personnel Issue
- Legal Issue
- Operations Issue

The Board heard a report on a Personnel Issue. No action taken.

The Board heard a report on a Legal Issue. No action taken.

The Board heard a report on an Operations Issue. No action taken.

## Adjourn

Meeting adjourned at: 6:50 PM  
Next meeting: October 8, 2016 – 4:00 PM  
Location: WPRM Meeting Room – Portola, CA

Respectfully Submitted, Eugene Vicknair -- Secretary, FRRS