

Archives Department Report
Submitted by Frank Brehm, Archivist
May 2014

Now that warm weather has gotten here I am hopeful that archives work can begin at the museum. Planning continues for long term storage for the archives at the museum, evaluation of archives management software, creation and issuing of standard operating procedures for archives work as well as inventory of the collection.

One of the biggest problems with the archives is lack of storage space at the museum proper. I have been looking at various forms of storage racks for use in the Simplot car. Ideally the racks will be metal, powder coated and have open grate type metal shelving to allow air circulation.

Another item of concern is that of computers for use in the archives. The computers that I brought up to the museum all have Windows XP which is now no longer supported by Microsoft. Those computers have minimum memory which cannot be increased so therefore cannot run newer operating systems. Although low end computers are cheaper than what they were it is still an additional expense that has to be considered.

Getting the archives orderly and stored properly is not going to happen overnight. It is going to take time, money, more money, personnel and resources.