

**Feather River Rail Society**  
**Board of Directors Meeting – August 13, 2011 – 4:00 PM**  
**WPRM Meeting Room – Portola, California**

President Rod McClure called the meeting to order at 4:06 PM.

The following Directors were present

Frank Brehm	Kerry Cochran	Norm Holmes	Rod McClure
Tom Carter	Eugene Vicknair	Wayne Monger (phone)	

**Attendance**

James Mason – Treasurer  
Ed Wagner  
Ron Huey – Shasta Cascade Ry Preservation Society  
Ann Morningstar  
David Epling – Manager  
Alicia LaBreque  
Jim Wood – Colfax RR Days  
Malcolm Frost – Colfax RR Days

**Officer Elections**

Nominations for President  
Rod McClure (Brehm / Carter)  
Nominations closed  
Aye - 6, Nay – 0, Abstain – 0. McClure wins.

Nominations for Vice-President  
Steve Habeck (Holmes / Cochran)  
Nominations closed  
Aye - 6, Nay – 0, Abstain – 0. Habeck wins

Nominations for Secretary  
Eugene Vicknair (Brehm / Carter)  
Nominations closed  
Aye - 5, Nay – 0, Abstain – 1. Vicknair wins.

Nominations for Treasurer  
James Mason (Vicknair / Holmes)  
Nominations closed  
Aye - 6, Nay – 0, Abstain – 0. Mason wins.

**Appointment of Managers, Department Heads and Committee Heads**

Seth Adams is no longer Assistant CMO  
Kerry Cochran is now General Superintendent of Operations  
Matt Parker is now in charge of Advertising  
All others remain

## **Correspondance**

none

## **New Business**

### **Colfax Railroad Days** – moved from later in agenda

Written report submitted.

Jim Wood of Placer Sierra Railroad Heritage Society spoke to the Board.

Gave history of PSRHS, which focuses on Donner Pass Route. PSRHS managed restoration of Colfax Depot.

Group is trying to create a bigger Railroad Days in Colfax.

Display would be Friday, September 30 through Sunday, October 2, 2011

Discussion about placement of equipment and make up of train.

Review of operational plan.

Motion 11-08-05. Motion to participate in Colfax Railroad Days. (Vicknair / Cochran)

Lodging and Per Diem to be covered by PSRHS.

Transport expenses to be covered by FRRS and UP.

Aye - 6, Nay - 0, Abstain - 1. Motion carries.

Formal agreement to be drafted.

## **Old Business**

### **Equipment Sales**

Discussion about status of proposed surplus equipment sales.

Motion 11-08-01. Motion to approve draft contracts and grant authority to negotiate and finalize deals for the listed equipment to President McClure. (Carter / Brehm)

Aye - 6, Nay-1, Abstain – 0. Motion carries.

### **Social Media Coordinator** – tabled from June Meeting

Recommendation to appoint single person to manager all on-line social networking for FRRS, including Facebook, YouTube, etc.

Review of concerns about what gets posted and how it is handled.

Discussions about security and liability concerns.

Motion 11-08-02. Motion to create and approve the position. (Vicknair / Cochran)

Aye - 7, Nay - 0, Abstain - 0. Motion carries.

Suggestion to appoint Dustin Carter and request he put together the program and guidelines on how to post and preserve security and prevent liability.

Concensus given to appoint Dustin Carter. He will work with Kerry Cochran on security and liability.

## **New Business**

### **Glad Hand Award**

Ed Wagner spoke about reviving the Glad Hand Award for volunteer recognition.

He has found a company that will plate awards as a donation and asked if Board would be open to reinstating the award.

Discussion about history of award.

Consensus direction to proceed with new award.

### **Approve Signers for FRRS Accounts**

Board needs to approve signers for the investment account.

Motion 11-08-03. Motion to appoint signators for the investment account held by RBC in Reno. The approved signators are Steve Habeck and John Walker. (Brehm / Carter)  
Aye - 7, Nay - 0, Abstain - 0. Motion carries.

### **On-Going Damage to FRRS Equipment**

Report from President about damage to various pieces of equipment including forklift, backhoe, etc.  
A box will be installed in Museum Store containing keys for specific pieces of equipment.  
There will be a sign-up sheet for equipment.  
Volunteers will be required to have training before they can use equipment.  
Dodge Pick-up will be stored at President's home when not in use to prevent damage.  
Damage has including equipment running into rolling stock and volunteer vehicles.  
Tools are being misplaced /possibly stolen and mistreated.  
Bay in diesel shop will be caged off for secure tool storage.  
Tool and Electrical Rooms need to be locked when not in use.  
Suggestion to place self locking / self closing latches on Tool and Electrical Rooms.

### **Changes to Membership Processing Procedures**

Due to continuing errors / issues with membership, Membership Chair Vicknair conducted a review of processing procedures.  
Written report provided. Discussion about recommendations for greater oversight and more formal procedures.  
Question about difficulties with processing Life Membership time payments.  
Consensus to adopt main recommendations.  
Membership Chair Vicknair will work closer with Kerry Cochran on policies.  
Suggestion to offer term memberships.

Motion 11-08-04. Motion to table until future meeting for further review. (Holmes / Brehm)  
Aye - 7, Nay - 0, Abstain - 0. Motion carries.

### **Museum Open Period**

Proposal to change public open and close days: Close end of October and reopen first Saturday in May.  
Poor weather limits April visitorship at museum. April has been money losing month.  
New closing dates would lower costs.  
We would still be able to open weather permitting upon request in off-season.  
Suggestion to close Monday and Tuesday during October.  
Would not affect Santa Trains or other special events.

Motion 11-08-06. Motion to change public open days to first Saturday in May through last Sunday in October.  
Other times would be special events, by prior arrangement or weather permitting. (Vicknair / Holmes)  
Aye - 6, Nay - 0, Abstain - 0. Motion carries.

### **Railroad Days Excursion Agreement and Admission Charge**

Motion 11-08-07. Motion to suspend general admission for Portola Railroad Days, Friday through Sunday, August 19-21. (Cochran / Carter)  
Aye - 7, Nay - 0, Abstain - 0. Motion carries.

Discussion about operating agreement and costs for servicing excursion train.

Motion 11-08-08. Motion to accept cost schedule and empower Treasurer to negotiate final agreement, to be approved by President. (Vicknair / Holmes)  
Aye - 7, Nay - 0, Abstain - 0. Motion carries.

### **Good of the Order**

#### **President's Report**

- Thanks to Tom Carter for his hard work on the new website.
- Clean up has begun for Railroad Days.

- During Railroad Days, no parking along north side of Diesel Shop.
- Some trees along balloon blocking view will be removed soon.

### **Museum Manager's Report**

- Written report provided.
- Question about deer being hit and dumped in the oil separator. The Dept. of Fish and Game came and investigated.
- CCC crew will be coming in October.
- Concerns about security. People have been coming on property in off hours.
- Request to cover cost for inclusion in Plumas Visitor Bureau Map. \$288.
- Offer to include us in another visitor map of the Sierra area. \$350.
- Motion 11-08-09. Motion to approve expenditure of \$638 for Plumas Visitor Map and Sierra Map from line item 67010 – Advertising. (Vicknair / Monger) Aye - 6, Nay - 1, Abstain - 0. Motion carries.

### **Financial Reports**

- Financials provided.
- We are spending more than last year at this time, but income is also up from last year.
- We need to get equipment listed for sale gone and money in bank. This will help a lot to cover for lower income.

### **Director's Reports**

- *Vicknair* – Disney Zephyr donation – report on advertising, positive reaction, future use

### **Event Reports**

- *Portola Railroad Days* – Debbie Baer sent report on status. Rick Gruninger's band Rock Shop will be performing. Edenwold has no more room.

### **Department Reports**

- *Website* – Thanks to Tom Carter for the new website and all his hard work. New site is geared toward families and casual visitors. Message board will not be coming back. Members area still needs some work and guidance concerning the iVolunteer software. Will upgrade software for iVolunteer at end of the season. Tom asked for other ideas on how to reach members. Suggestion to provide more timely posts on blog and website.
- *Webcam* – east facing camera is down. It is disabled until we get it fixed.
- *Historic Department* – WP Conventions are planned for the following locations and dates: April 26-29, 2012 at Vacaville, CA. 2013 at Elko, NV. 2014 at San Jose, CA.

### **Committee Reports**

none

### **Legal Counsel Report**

none

### **Status of Surplus Property Report**

none

### **Safety Report**

none

### **Public Comments**

- Suggestion to add to camera system for security. This is already being worked on.

### **Notices**

- Long time member John Manter passed away.

## **Closed Session**

Meeting adjourned to closed session at 7:03 PM and reconvened to open session at 7:28 PM. Director Vicknair reported following the closed session:

“The Board heard a report on a Legal Issue – FRRS v. Morgan. No action taken.

The Board heard a report on a Legal Issue – FRRS v. Kasten / ITAC. No action taken.

The Board heard a report on a Business Issue – Equipment Sale. Consensus direction given.

Motion 11-08-10. Motion to add a Business Item – Endowment. (Carter / Holmes) Aye – 6, Nay – 1, Abstain – 0. Motion carries.

Motion 11-08-11. Motion to accept Endowment personnel list as presented by Treasurer Mason. (Brehm / Vicknair) Aye – 7, Nay – 0, Abstain – 0. Motion carries.”

## **Adjourn**

Meeting adjourned at: 7:29 PM  
Next meeting: Saturday, September 10, 2011 – 4:00 PM  
Location: WPRM Meeting Room  
Portola, California

Respectfully Submitted,  
Eugene Vicknair  
Secretary, FRRS