

**Feather River Rail Society
Board of Directors Meeting – May 16, 2020 – 1:00 PM
Conference Call due to COVID-19 Shelter Protocols**

President Greg Elems called the meeting to order at 1:08 PM. All attendance by phone.

Attendance

The following Directors were present:

Kerry Cochran	Matt Elems	Janet Steeper
Bob Sims	Greg Elems	
Steve Habeck	Eugene Vicknair	

7 directors present at meeting start – Quorum achieved.

Guests present:

Matt Shuman – Election Committee
Bill Jackson
David Elems – Asst. CMO, Safety Officer
Bart Hansen – Treasurer

Correspondence

- *Habeck* – Received letter from Sandra Lindley, member Bob Lindley's wife. Was one of the "Santa Fe Boys" in the early years. Bob passed away in October 2019. We also received a box from Les Kasten.
- *Sims* – Was talking to Kirk Baer and found out that member James Mason has passed away from cancer.
- *Greg Elems* – Received resume from Ann Cary applying for museum store position. Has been forwarded to store committee. Discussion about how to handle interview in light of COVID-19 sheltering.

Consent Calendar

Approval of the minutes of the April 2020 Regular Meeting.

Motion 20-05-01

Approve the minutes of the April 2020 Regular Meeting as presented.

Vicknair / Cochran. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

Old Business

Event Changes / Delays Due to COVID-19

Review upcoming events and revise calendar, including crew training.

- Discussion about current status of Plumas County entering Stage 2 COVID protocols.
- David Elems suggested that we hold decisions to June meeting. Has concerns about getting set up to accept visitors.
- Steve Habeck reported that the day Plumas County opened they saw mass visitors at various locations including Lake Davis, Quincy and Chester. Lots of protocols have been ignored. There is a chance the county may regress in stages in light of this.
- Discussion about PPE needs and regulations.
- Steve Habeck noted that several of the people who have tried to get in are those who do not believe in the virus threat and we do not want to deal with this and put our volunteers in danger.
- Suggestion that we extend our closure to August 1.
- David Elems suggested that we start with scheduled visits and RALs, once we have cleaning protocols in place. Wants to leave us closed until August 1 then phase in.

- Concerns expressed about people trespassing on the property. In those cases they are trespassing and we will be calling the Sheriff.
- Matt Elems and Eugene Vicknair like the idea of appointments for tours and RALs.
- Bart Hansen volunteered to work museum store when we do start reopening.
- Discussion about how to schedule appointments and how to handle person limits.
- We will revisit at June meeting. We will leave official closure until July 1. Make clear that beyond July 1 is tentative.
- We will require at least 2 weeks to get shop and grounds ready for visitors.
- County is concerned about how many people are coming in from out of the area and not following distancing guidelines.

2020 Budget Revision

Approve revised budget for 2020.

- Budget worksheet sent out for review.
- Discussion about lowering expenses.
- Reviewed items in budget.
- Discussion about grounds and track maintenance.
- Reduced several expense items.
- Bob Sims expressed that he is still concerned about people coming in through picnic area. Suggested we put at least some cameras out there. Worried about more vandalism.
- Noted that Kerry Cochran is working on camera and sensor systems.

Motion 20-05-02

Accept 2020 Budget as amended.

Vicknair / G. Elems. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

New Business

COVID-19 Guidelines

Review guidelines issued by state and appoint person to lead COVID-19 planning.

- Written report and information provided.
- David Elems noted that we have been discussing this extensively. Does not think it will be hard to transition to state suggestions in terms of planning.
- Kerry Cochran sent documents outlining suggesting procedures for managing COVID reopening and operations.
- Eugene Vicknair suggested that we start with documents Kerry and Eugene sent as starting point. Designate point people and refine plan for full review at June Meeting. Board consensus to proceed this way.
- Greg Elems getting requests for passage letter for some volunteers coming from out of area.
- David Elems, Steve Habeck and Kerry Cochran will be point persons on COVID response.
- Bob Sims had question about how to respond to possible trespassers when staying at museum.

Good of the Order

President's Report

- Written report provided.

Financial Reports

- Reports provided.
- Discussed budget items.
- Bart thanked Eugene for work on budget.

Director's Reports

- *Vicknair* – written report provided.
 - Susan Scarlett is requesting inventory of the store. Eugene could come back next weekend to help.
 - Do inventory weekend of May 23-25.
 - Bob Sims willing to pick up books from Joe Strapac.
 - Will have discussions about outreach and info sharing offline with other members.
- *Habeck* – written report provided.
 - Bob Sims asked what the rationale from insurance company was for not getting any relief on our public liability coverage since we are not open. Report back was that they are just not offering any discounts or relief.

Event Reports

- *Historical Convention*
 - Kerry Cochran got convention cars mailed out to those who requested mailing. Eugene brought up cars for the museum members in the area. Kerry shipped boxcars to 8 persons.
 - Have only have about 2 refund requests for convention fares.
 - Bob Sims suggested that he go into payments and create mini spreadsheet to give to Susan for accounting. Eugene will get spreadsheet from Bob and review with Susan.
 - Eugene following up with venue on reschedule dates. Will report back in June.

Department Reports

- *General Superintendent* – written report provided.
- *Historical / Archives* – written report provided.
 - Headlight issue 51 is being received in the mail as of late last week. We are using a new printer since AgPress has offloaded a lot of publications, so we want any reports on how quality looks. Steve Habeck received overrun copies last week.
- *Webmaster* – written report provided.
 - Having some problems last two days due to server switchovers at host. Paul is on it and has trouble ticket in for fixes.
- *Train Sheet* – written report provided.
- *Funding* – written report provided.
 - Eugene to present mailout fundraiser plan to Board for approval in June.
- *Mechanical* – written report provided.
 - Thank you to Roger Stabler for getting Yale forklift steering ram rebuilt.
 - Still waiting to hear on final details for purchasing electric forklift battery.
 - Looking to get Milwaukee 18V drill / impact set. About \$500.
 - Still looking at best way to get fuel and oil for best price.
 - Getting updated quotes for WP GP7 707 injectors.
 - Has not contacted person wanting to do 805-A RAL.

Committee Reports

- *Election 2020* – written report provided. Appoint Election tellers and determine count process.
 - Received only 2 ballots since last Tuesday.
 - Bart Hansen is willing to act as witness for the election. Noted he is bonded and licensed.
 - Matt Shuman and election committee feels that under the circumstances they could serve as tellers and be in compliance with by-laws.
 - Kerry Cochran put forth that, if election committee is willing, that we take them up on offer to act as tellers and have Bart Hansen as designated witness.

Motion 20-05-03

Appoint Election Committee as election tellers in light of COVID-19 shelter issues. Bart Hansen will act as neutral witness on behalf of the candidates during ballot count. Count location will be chosen by Election Committee.

Cochran / Vicknair. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

- Matt Shuman informed that ballot count will be held at address 1040 Redbud Drive, Redding, CA, 96001.
- Bob Sims reported that society he belongs to is having votes online, with requested mail in ballot, and votes through phone. Using something called vote-now.com. This organization is over 7,000 members. Suggested we should look into this.

Matt Shuman left meeting at 3:25 PM.

Legal / Insurance Report

- Steve Habeck reports that claims guy from insurance is reporting that we may get some coverage for the first expenses on the caboose.
- Meeker case cannot move forward until we have neutral party inspection. This is delayed due to COVID sheltering.

Status of Surplus Property Report

- Whitcomb parking lot engine was loaded and left for Oroville yesterday, Friday, May 15.
- Oroville museum is interested in burned caboose for restoration. They have appropriate trucks and carpenters who can rebuild it. Would use same trucker who moved Whitcomb locomotive. Eugene Vicknair will check collections status of caboose. Oroville group is talking about setting up a “museum trail” starting from CSRM and going through Oroville, Portola, to Carson City.

Safety Report

- Written report provided.
- Working on COVID-19 issues as well.
- Getting 35-40 fire extinguishers serviced starting Monday, May 18.
- Suppression system in Archive car will be checked in August. Also acquired an archives rated hand extinguisher for car. Supplied and serviced by ABC fire.
- Work on oil separator is looking good. Looking more clear and treatment is working.
- Safety committee has been having phone meetings.

Public Comments

none

Notices

- Reminder that we are looking into power issues on the Edenwold. Won't power up. Issue not located yet. Need to VOM check from circuit box to car. Discussion about alternative sleeping locations for steam work crew.

Closed Session

none

Adjourn

Meeting adjourned at: 3:56 PM (Vicknair / Cochran)
 Next Meeting: June 6, 2020 – 1:00 PM
 Location: Conference Call – COVID-19 Protocols

Respectfully Submitted, Eugene Vicknair – FRRS Secretary