

Feather River Rail Society
Board of Directors Meeting – March 11, 2017 – 1:00 PM
WPRM Meeting Room – Portola, CA

President Steve Habeck called the meeting to order at 1:18 PM.

The following Directors were present

Eugene Vicknair	Charlie Spikes	Steve Habeck	Frank Brehm (phone)
Kerry Cochran (phone)		Greg Elems (phone)	Leisa Wesch

Attendance

Steven Gross – Portola City Attorney	David Elems – Asst. CMO
Rick Gruninger – RAL Coordinator – Insurance Liaison	Matt Shuman (phone) – presenting business item
Phil Oels – Portola City Council	Jerry Van Loo – Life Member
Patty Clawson – Big Fish Creations	Janet Steeper – Life Member
Bil Jackson – CMO	

NOTED: The February 2017 was cancelled due to weather issues.

Correspondence

- Tom Carter and Gail McClure have submitted resignations from their Board seats. Formal acknowledgment of receipt of resignation letters. The Board thanks them for their service to the FRRS.
- Notes from EPCANN – acknowledgment and thank you for donation of canned goods from Pumpkin Train and Santa Train.
- Send thank you to Ken Thibbadeux for donation of EMD operating manuals. 401 Pacific Ave, Portola, CA
- David Elems received request for RAL reservation contact.

Consent Calendar

Approval of the minutes of the January 2017 General BOD Meeting.

Motion 03-17-01

File renamed to January.

Consent calendar approved as amended.

Cochran / Spikes. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

Old Business

Strategic Planning Meeting

Report from meeting with summary and priorities.

- Written report provided.
- Greg Elems found company in Reno that will do metal signage painting and has materials that can be used for relettering Troop Sleeper.
- Consensus direction given to adopt report and enter into records.

Point of Sale System

Review recommendation for POS system and approve purchase.

- Written report provided.
- Recommendation is to adopt Vend system and upgrade system.
- Discussion of cost. Cost would be \$960 per year, includes on-line store backbone.
- Discussion of utilization and needs.

Motion 03-17-02

Accept report and authorize expenditures as listed in report. Allocate \$960 per year for the fees and a maximum of \$650 for possible new hardware / upgrades, to come from two new line items in the 53000 – WP Store account: POS Fees (\$960) and Technology Expenses (\$650).
Vicknair / Wesch. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

New Business

Grant Application

Discuss and approve project for large grant application.

- Written report provided.
- Discussion of WP 165 plans and Entry Road situation.
- Leisa Wesch to work with Eugene on Grant Applications.
- Discussion of proposal from city to have Whitman Building to be multi-use building to help support city and enhance grant application.

- Consensus direction given to proceed.

Lost and Found Race

Discuss advertising budget and visitor possibilities for Lost and Found Bike Race June 3.

- Phil Oels and Patty Clawson presented info.
- Lost and Found Bike Race on June 3. Expecting at least 1,000 riders. Will be hundreds of people in town.
- Will be an opportunity to get lots of people in the museum.
- City will be doing BBQ and other events in park.
- Patty spoke with promoter of event, have 400 already.
- Requested if we can do discount admission. Train rides already running. Showed magazine relating to bike race. Suggested we do an ad in this magazine instead of Media Day and related Reno Gazette ad. Magazine placed around the region and goes out widely. People hang onto magazine for the year due to information and maps.
- Recommends 1/8 page ad for \$300 or ¼ page ad for \$500.
- Patty working with city and promoter on joint press release. Would be shifting money from Reno Gazette ad to Lost and Found ride magazine.
- Discussion of operational requirements and discount or free admission that weekend.
- Block out RALs on June 3. Expand operating hours.

Motion 03-17-03

Approve having free admission on June 3-4 weekend (Saturday and Sunday). We will still charge for train and cab rides.

Vicknair / Spikes. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

Western Pacific Quilt for Raffle / Auction

Review donation of a custom quilt to be raffled / auctioned off to support WPRM.

- Written report provided.
- Matt Shuman discussed how images of equipment were applied to fabric and sewn into quilt.
- Measures 55" X 67".
- Donation to organization for raffle / auction.
- Suggested to post in store and raffle on Railroad Days.
- Matt will get it by end of April.
- Will set up raffle similar to last year.
- Quilt will be mailed to Leisa Wesch.
- Carol will receive a donation letter.

- Eugene to work up raffle prizes and report in April.
- Matt left the meeting.

Archive Film Scanning

Review and approve \$2,500 request to scan Virgil Staff film.

- Written report provided.
- Concern about cost. Frank asked that we postpone due to cost.
- Suggested we project films at the convention.
- Suggested we just scan 16 mm right now for cost of about \$800.

Motion 03-17-04

Approve maximum \$900 for scanning 2 16mm reels for convention to come from line item 58000 – Archives and Library.

Vicknair / Wesch. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

BREAK – 2:20 – 2:35 PM

Phil Oels and Steven Gross left the meeting

2017 Budget Approval

Review and approve 2017 Budget.

- Budget proposal presented.
- Discussion of changes, line items.

Motion 03-17-05

Accept 2017 Budget as presented.

Vicknair / Spikes. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

Good of the Order

President's Report

- Written report provided.
- Discussion of Santa Train attendance. Over 500 cars, about 1,200 plus people over three weekends.
- Steve presented list of donations and personal expenses for 2016. Deposit from Santa Trains after expenses was about \$5,700.
- Plan to add some propane heaters for some cabooses for next year Santa Train.
- Discussion of getting light plant for regular usage.
- David Epling to seek donation of light plant from rental companies.
- Doug Morgan equipment issue – Feb. 28th was deadline has passed, legal hearing on April 12 to close out issue.

Financial Reports

- Written summary and reports provided
- Discussions on finances and report.
- Finishing the switchover to Plumas Bank.

Director's Reports

- *Vicknair* – meetings with local officials, surplus locomotive parts offered to FRRS, tv show exposure
 - Discussion of meetings with city and county officials on Friday.
 - Discussion of loco parts offer.
 - Let Timber Heritage and Roots of Motive Power know, get their interest.

- Possible joint venture on parts.
- Discussion of “American Pickers” show coming to area. Concerns about security for some areas of museum of filmed. Patty to explore with show and Board will explore issues on site.

Event Reports

- *2017 Convention* – status, breakout meeting idea
 - Todd Russo and Michael Rush discussion Rush’s railroad experience.
 - Discussion of political breakout meeting at convention on Friday. Private invitation to select political persons to meet with FRRS directors and managers.
 - Concerns about implications with Nevada museums.
 - Not sure if we should invite Nevada governor.
 - Consensus to proceed with breakout meeting idea.
- *San Jose Great American Train Show* – grossed about \$5,500, did good business. Storage unit has been vacated and all remaining equipment is now in trailer. Recommendation for rest is to fixed price remaining and put in museum store. Potential of an HO scale collection donated.

Department Reports

- *Website* – written reports submitted
- *Mechanical* – weather hampered a lot of work. Need to move some equipment around. David Elems building some tooling for diesel service work.

Committee Reports

- *Election* – Election is a white ballot. Incumbents were only candidates and no write ins came in by deadline. Charlie Spikes check has been destroyed as per his instructions. Greg Elems requested his check be destroyed. Kerry Cochran emailed instructions for his check.

Legal / Insurance Report

- Steven Gross has sent a letter on behalf of FRRS concerning Meeker Collection issue.
- David Luddington is working on Doug Morgan issue.
- Rick Gruninger thanked David Epling for getting us out of Bruce Y collection storage contract. Rick will reduce value for insurance and relocate collection storage from Stockton to Portola.
- Discussion about protection and storage of remaining Bruce Y collection.

Patty Clawson left meeting at 3:45 PM.

Status of Surplus Property Report

none

Safety Report

- David Elems will be working up official report.
- Will look at inspection report on overhead hoist and training for its use.
- Considering servicing on overhead hoist and possible recabbling.

Greg Elems left meeting at 3:50 PM.

- Need to refresh fire extinguishers and replace some. Recommended we just get Alpine Fire in to renew extinguishers.
- Discussion of seeking equipment through Small Cities Organized Risk Effort program.
- David Elems would like to set up safety team for response and inspections.
- Have 165 team sign up for Edenwold and sign liability waiver.

Public Comments

- Bil Jackson is back.
- *David Elems* – Schools in Reno area will be participating in Skills USA state competition for welding, machining, etc. Asking if museum can donate RAL certificate for a prize.
- *Charlie Spikes* – question about park engine, Eugene to follow up on that.

Notices

none

Closed Session – requested by President Habeck, Director Cochran and Secretary Vicknair
4:08 PM – 4:58 PM

- Business Issue – store operations
- Personnel Issue – investigations status
- Personnel Issue – board vacancies
- Legal Issue - archives

The Board heard a report on a Business Issue – Store Operations. Consensus direction given.

The Board heard a report on a Personnel Issue – Board Vacancies. Consensus direction given. No action taken.

The Board heard a report on a Legal issue – Archives. No action taken.

The Board heard two reports on Personnel Issues – Investigation Status. On first report, progress report given.

Consensus direction given. On the second report the following summary of finding was presented:

“The committee finds that Eugene Vicknair is cleared of any wrongdoing in any actions regarding the FRRS brought up during the 2015 Election cycle and that the committee considers the item is closed.

Eugene Vicknair accepts the finding of the committee.”

Adjourn

Meeting adjourned at: 4:59 PM

Next meeting: April 8, 2017 – 1:00 PM

Location: WPRM Meeting Room - Portola, CA

Respectfully Submitted, Eugene Vicknair -- Secretary, FRRS