

Feather River Rail Society
Board of Directors Meeting – July 9, 2016 – 1:00 PM
WPRM Meeting Room – Portola, CA

Vice-President Steve Habeck called the meeting to order at 1:05 PM.

Leisa Wesch requested the meeting be recorded.

The following Directors were present

Eugene Vicknair	Charlie Spikes	Steve Habeck	Gail McClure – arrived 1:50 PM
Kerry Cochran	Tom Carter	Greg Elems	Leisa Wesch Frank Brehm

The Board notes the passing of Rod McClure and observes a moment of silence

Attendance

Bob Sims – by phone	Matt Elems
Matt Parker	David Elems
Tom Hervey	David Epling
Ed Wagner	Erik McKay
Paul Finnegan	Steve Perry
Bil Jackson	Rick Gruninger (arrived 1:40 PM)
Ann Morningstar	Alicia LaBrecque (arrived 1:50 PM)

Installation of New Board

Frank Brehm and Leisa Wesch are elected to the Board, Tom Carter is reelected to the Board. Noted that Directors Brehm and Wesch requested to sign the acceptance of seat and Director Oath and Code of Conduct in meeting in front of witnesses. Secretary Vicknair is in receipt of signed Oath and Code of Conduct for all sitting directors.

Correspondence

Mark Jon Bluth – Life Member did a special RAL in 2001, made donation of supplies and \$500. Sent letter thanking the Board and the FRRS.

Consent Calendar

Approval of the minutes of the June 2016 General BOD Meeting and June 2016 Membership Meeting. Tabled to August.

Old Business

New Point of Sale System

Review options for new Point of Sale and eCommerce system.

- Committee has not been able to have meeting due to various events (including passing of Rod McClure).
- Kerry Cochran reported that almost all POS systems are on-line based and most are tablet based.
- Noted that current POS system failed last weekend. Eugene Vicknair picked up card readers to handle credit card. Ethan Doty and Eugene are trying to fix old system.
- Committee will be continuing its research.

Store Operations Committee Report

Review status from Store Operations Committee. Progress report and feedback.

- Gave status report.
- Have preliminary job descriptions and Operations Standards. Shared with Board.
- Concerns expressed about defining hours and times to match with California legal standards.
- Asked for comments via email.

- Suggestion that we clearly spell out harassment policy and cover both ways.

New Business

Acceptance of Donation by Bob Sims

Formal acknowledgement of monetary donation to WP 165 and WPRM ops by Bob Sims.

- Memorandum of Understanding of Donation is signed and was presented to the Board.
- Fully signed memorandum is in the mail.
- Bob Sims reported that transfer request was sent today.
- Requested email or phone for RBC / fund manager for FRRS.
- \$5,000 for WP 165 tender tank.
- Transfer total is \$5,000 for tender work, plus \$2,000 for fuel fund; total \$7,000.
- Asked that any overage be used for projects / expenses that are really needed.
- Transferring 100 shares of WalMart.
- Transfer and sale takes a few days.
- Concern with way donated paint equipment is listed for use. Need to make sure anyone using the paint equipment needs to be cleared to use it.

Motion 16-07-01

Accept the donation in accordance with the Memorandum and any further changes / clarification be done in writing as necessary.

Brehm / Cochran. Aye – 7, Nay – 0, Abstain – 1.

Approval of Collection Report / Approve Negotiation for “Sunburst Rose”

Accept report of Collection Committee and authorize negotiation of “Sunburst Rose” to CSR.M.

- Written report provided.
- Car is a 6 axle former Pullman sleeper.

Motion 16-07-02

Accept the recommendation of the Collections Committee to deaccess the car “Sunburst Rose” and open negotiations with CSR.M for sale. Accepting Director Vicknair offer to continue negotiations.

Brehm / Carter. Aye – 8, Nay – 0, Abstain – 0.

Repair Expenses for Caboose Train Cars

Approve cost to repair seats and windows on Caboose Train Cars.

- Written report provided.
- Bil Jackson’s wife Barbara has volunteered to redo seats in caboose trains cars with FRRS covering expenses for materials.
- Example shown using high quality material.
- Would be done in same style as current seats.
- Includes new foam, fabric.
- Estimated \$1,500 for 4 plus cabooses.
- We are also needing new window glazing for the cabooses.
- For 4709 SP caboose, estimated \$1,200 for 6 windows. About \$200 per window.
- Suggestion to tentatively approve and hold to end of season.
- Pointed out that we need line items for the expenses.
- Concensus approval of the idea.
- Concensus to table to September meeting for formal approval.

Good of the Order

Acting President’s Report

- Written report provided

- Director Cochran had concerns about Museum Store report and asked how the Board wants to proceed. Noted that the current committees are addressing some of these issues. Others will need to be covered under Closed Session.

Motion 16-07-03

Add Item of Urgency to the Closed Session – Personnel Issue: Museum Store.

Cochran / Vicknair. Aye – 6, Nay – 0, Abstain – 2.

Financial Reports

- Reports and summary provided
- Updates given to income and costs.

Director's Reports

- *Carter* – written report provided: model collection donation
Alicia LaBrecque has been inventorying the collection based on format approved by donor and appraiser. About 25% inventoried. There are still items at donor's house, need to go back up there with large truck to get final materials. Once inventory done, items we are retaining will come to museum, rest will go for sale. Suggested that we will need a 26' truck for remaining material. Need to remove ASAP. Burr and Alex Wilson are considering working on this. Kerry Cochran offered to help.

Director Gail McClure arrived 1:50 PM along with President Rod McClure in an urn.

Discussion about Morgan materials. Noted that as part of revoking of his membership, he was banned from the property and has been warned in front of witnesses that he is banned from the property. He cannot access his boxcar without our express permission.

Expressed that we need secure place to put the items coming to the museum for when it arrives. Can store in diesel shop temporarily.

Space needed is about 15' X 30' X 8'.

We can make room in boxcars.

Suggestion to put notice of sales list in Train Sheet and post list on website.

- *Vicknair* – written report provided: local representatives' meeting
Gave Board overview of upcoming political meeting.

Event Reports

- *Garden Railway Group visit* - Visit occurred on a Sunday afternoon. Group took caboose train ride, walking tour. Good sales in Shop. Was good visit. Chris Skow paid all admissions on Monday.
- *July 3rd Independence Day Event in Graeagle* – written report provided
- *Portola Railroad Days 2016* - Steve Habeck has been attending the RR Days Committee meetings. Working to get Heritage units for RR Days. Will need volunteers in the week ahead of RR Days. Get raffle info to Paul.
- *2017 WP Historic Convention* – written report provided – Convention in Reno, NV

Department Reports

- *Website* – written report provided: status. Lots of stuff happened in June. On-line address change, business sponsorship, Headlight master index.
- *Funding* – written report provided: corporate sponsorship, UP Foundation

Committee Reports

- *Collection* – written report provided – to be addressed under New Business 2. Committee recommended deaccess "Sunburst Rose" and that Almanor Carbell plow is not relevant to our collection. Question if we can provide support to some other group to preserve the plow. No one else available to really preserve it.

Legal / Insurance Report

- Rick G. and Tom Carter are going to work out best way to insure recent donation of model train layout.
- Rick G. and Eugene Vicknair to work out display of hold harmless agreement.

Status of Surplus Property Report

none

Safety Report

- Tom Carter and David Elems are working on a plan to upgrade / update first aid kits and eye wash stations. Have been finding cigarette butts on ground around property. Concerns about dry conditions. Noted that it is illegal to smoke in enclosed areas / buildings. Ann Morningstar was picking up cigarette butts this morning. Picked up 3 handfulls. No smoking in any cars / buildings. Have had a lot of complaints from guests over smoking.
- David Elems looking at coming back with legal listing of all statues that apply to us and that we need to comply with.

Public Comments

Ann Morningstar – saw dirtbike rider speed through property from entry gate and sped through our back road, past back of shop, through visitors. This occurred yesterday.

Bob Sims – lots of WP documents from Weso have been listed on eBay. Train registers, other documents.

Matt Elems – needs articles and photos for the Train Sheet. Anyone can send stuff. Paul Finnegan reminded folks that we are agreeing to at least 4 Train Sheets a year with our business sponsorship program. Request that everyone contribute to the Train Sheet.

Notices

- President Rod McClure passed away on June 11, 2016. A celebration of his life will be held at the WPRM starting at 5:00 PM
- Formal thanks to Bob Sims for his donation.
- Thanks to Bil and Barbara Jackson for donating water to the volunteers.

BREAK – 2:44 PM – 2:58 PM

Closed Session

requested by Director Vicknair – 3:00 PM – 3:52 PM

The Board heard a report on a Business item. Consensus direction given, no action taken.

The Board heard a report on a Personnel item. Consensus direction given. A call-in Board Meeting is tentatively scheduled for Sunday, July 24 at 5:00 PM to follow up on aspects of this item.

Adjourn

Meeting adjourned at: 3:53 PM
Next meeting: August 13, 2016 – 4:00 PM
Location: WPRM Meeting Room - Portola, CA

Respectfully Submitted, Eugene Vicknair -- Secretary, FRRS