

OPERATING DEPARTMENT

<u>RAL Update – 2024</u>

NEW TIMETABLE

RAL appointment daily offerings and individual start times have changed. Please refer to "2024 Run-A-Locomotive (RAL) Scheduling" document for complete details.

RAL will no longer be advertised as available for Monday or Tuesday. It is expected that most customers can select from the remaining five days without inconvenience. For those customers who have a schedule restriction that prevents the selection of another day, museum management may make exception to accommodate the RAL on a Monday and/or Tuesday. This is especially relevant to large groups and foreign guests.

WAIVERS AND WRISTBANDS

Wristband use for RAL is being introduced to streamline operations for the RAL instructor engineer and to provide easier tracking of waiver status in large groups.

A store employee will continue to have each RAL participant fill out and sign a liability waiver, but they will collect the waiver from the customer and then prepare a GOLD colored wristband. Using permanent marker, they will write the date and appointment start time on each wristband before handing to the customer to affix around their wrist.

At the locomotive, the RAL engineer will only need to look for the GOLD colored wristband and verify the time and date indicated on the wristband matches the current appointment.

EFFECTIVE DATE	REVISION NUMBER	REVISION DATE	PAGE
May 1, 2024	2	April 29, 2024	1