



Preserving "THE FEATHER RIVER ROUTE"



# The Train Sheet

ISSUE 112  
March/April 2002

News from the Feather River Rail Society and the Portola Railroad Museum

## Work Weekends Very Successful

By Eugene Vicknair and Rod McClure

The two scheduled work weekends in March 2002 were a great success. The turnout for both was excellent, and particularly so for the second of them where a smaller, but highly motivated group participated despite bad weather including snow and cold temperatures.

The work concentrated on four basic areas: General grounds clean-up, correction of building code issues, clean-up of the Western Pacific Hospital and activation of locomotives necessary for the RAL program.



With the 'elder' supervisors observing, our younger volunteers for the weekend assisted with the many repairs to the ballon track.

-Frank Brehm

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### March 2-3

With the assistance of two professional electricians several electrical code correction issues identified during a city inspection were remedied. Work completed included new electrical disconnects for the Silver Debris and air compressor, and

improper wiring in the Silver Shower was removed and reinstalled in the proper electrical box.

They also evaluated the Office Car wiring and discovered some additional issues with the lines feeding into that car. An

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## FRRS On Track, Welcome Aboard Marta Egan

By Jan Breitwieser

Marta signed on with the FRRS April 1st for a six-month commitment as the Assistant to the President. Her duties include holding Department Head staff meetings, developing and writing job descriptions, procedures for processing Purchase and Work Orders, tracking departmental costs with budget comparisons for Department Heads, research business plans and administrative procedures. She will develop a fundraiser in conjunction with the fundraising committee, and assist in finding resources for grants and grant writers. Marta will also assist in organizing the

day-to-day operation by implementing policies and procedures.

Marta brings with her a background of knowledge and experience. She was in management with Pacific Telephone for 30 years. Her jobs included managing and supervising subordinates, planning, coordinating and implementing major projects such as 911 service and area code splits, taught and wrote training courses for the Bell System, created a leadership and networking committee, and the list goes on. She was one of the first women to be assigned to a management position traditionally held by men, in so. Cal.

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**- The Train Sheet -**

News from the Feather River Rail Society and the Portola Railroad Museum  
Editor – Frank Brehm (916) 334-4470 or email at [trainsheet@wplives.com](mailto:trainsheet@wplives.com)  
Contents Copyright © 2002 Feather River Rail Society, All Rights Reserved.  
Contribution Deadlines: Last Day of February, April, June, August, October and December.

**- Portola Railroad Museum -**

P.O. Box 608  
Portola, CA 96122-0608  
Museum: (530) 832-4131 Fax: (530) 832-1854 General Office: (530) 832-1657

The museum grounds are open to the public from 10:00 a.m. until 7:00 p.m. daily the first Saturday in March through the first Monday of November. The museum building is open from 10:00 a.m. until 5:00 p.m. daily. Train operations begin the last Saturday of May and continue through the first Monday of September. The museum grounds are closed to the public from the first Tuesday of November through the first Friday of March except for special events in which arrangements have been made in advance. If you wish to visit during the closed period it is advisable to call in advance and find out if the museum grounds will be open.

Entrance to the museum is free, although a suggested donation of \$5.00 is greatly appreciated.

*The Feather River Rail Society, a tax-exempt public benefit California corporation, is the historical society for the Western Pacific Railroad and operator of the Portola Railroad Museum in Portola, California.*

***The FRRS is not associated with the Union Pacific Railroad.***

FRRS Tax ID number is 68-0002774

Member of the Association of Railway Museums and the Tourist Railway Association, Inc.

**- FRRS Board of Directors -**

Andy Anderson	President, acting	(530) 832-4131	<a href="mailto:aa@firedept.net">aa@firedept.net</a>
Frank Brehm	Director	(916) 334-4470	<a href="mailto:frrsbod@wplives.com">frrsbod@wplives.com</a>
Jan Breitwieser	Director	(530) 832-0107	
Pat Brimmer	Director	(801) 943-4435	<a href="mailto:brimmer@wwdb.org">brimmer@wwdb.org</a>
Kerry Cochran	Director	(650) 952-7127	<a href="mailto:KC6KNT@compuserve.com">KC6KNT@compuserve.com</a>
Norman Holmes	Director	(530) 832-4737	<a href="mailto:mywpr@compuserve.com">mywpr@compuserve.com</a>
Hank Stiles	Director	(916) 363-8572	<a href="mailto:flatiron@mindspring.com">flatiron@mindspring.com</a>
Eugene Vicknair	Secretary	(530) 832-4131	<a href="mailto:EVicknair@StudioRed.com">EVicknair@StudioRed.com</a>

**- FRRS Membership -**

Associate \$15.00 Historical \$22.00 Active \$30.00 Family \$35.00 Sustaining \$75.00 Life \$300.00 Family Life \$450.00  
These are the dues for the duration of one year, with Life and Family Life being a one-time payment.

**Associate** memberships do not have a vote, receive The Train Sheet but not the Headlight and are for one person only.

**Historical** memberships receive only the Headlight, do not vote and are for one person only.

**Active** memberships receive both The Train Sheet and the Headlight, have voting rights and are for one person only.

**Family** memberships receive both The Train Sheet and the Headlight, have one vote and include all members of ones immediate family.

**Sustaining** memberships receive both The Train Sheet and the Headlight, are for a maximum of two persons with one vote each.

**Life** memberships receive both The Train Sheet and the Headlight, have voting rights and are for one person only for life.

**Family Life** memberships receive both The Train Sheet and the Headlight, are for a maximum of two people and have two votes (one per member) for life.

Send all applications, renewals and address changes to:

**Feather River Rail Society**  
**Membership Dept.**  
**P.O. Box 608**  
**Portola, CA 96122-0608**

***Web Pages of Interest***

Feather River Rail Society (Official Site) [www.wplives.org](http://www.wplives.org)

CZ Virtual Museum	<a href="http://calzephyr.railfan.net">calzephyr.railfan.net</a>	Tidewater Southern	<a href="http://www.tidewatersouthern.com">www.tidewatersouthern.com</a>
PRM	<a href="http://www.oz.net/~samh/frrs">www.oz.net/~samh/frrs</a>	WPRRHS	<a href="http://www.wprrhs.org">www.wprrhs.org</a>
SN Page	<a href="http://www.people.virginia.edu/~ggg9y">www.people.virginia.edu/~ggg9y</a>	WP Virtual Museum	<a href="http://wpmuseum.railfan.net">wpmuseum.railfan.net</a>
Tidewater Southern	<a href="http://www5.pair.com/rattene/WP/TidelIndex.htm">www5.pair.com/rattene/WP/TidelIndex.htm</a>	Western Pacific	<a href="http://www.wplives.com">www.wplives.com</a>

## Work Weekends Very Successful

*continued from page 1*

evaluation of the situation led to the conclusion that the proper way to resolve the problem was to disconnect the car from the main power feed and prepare for removal of the non-compliant wiring found in the conduits leading to it.

Additional issues corrected include replacement of other non-compliant wiring and missing electrical box covers. Members of the hospital clean-up crew painted a new "Keep Clear" space around the main electrical panels in the Diesel Shop.

Burst pipes in the women's restroom as well as additional leak repairs/general cleaning of the restrooms were also accomplished.

At the hospital, the exterior of the building was cleared of metal and broken equipment, continuing a process started after the February Board meeting when four refrigerators/freezers were removed from the property. Three interior rooms were completely cleared of debris and a 20 cu. ft. dumpster was filled within 1 ½ hours. The hospital crew also identified several interesting artifacts including one of the original patient beds, and what appear to be a surgical table as well as an autopsy table. These items are being saved for eventual restoration and display in the finished facility.

A small but busy team worked on clean-up of the "Wheel Garden" area. Approximately 25% of this area between Track 1 and RIP 1 was completed and safety issues addressed.

Several individuals also worked on installation of batteries in four locomotives in preparation of the start up of the RAL program and operating season.

### March 23-24

Wiring disconnected from the Office Car during the first work weekend was pulled and plans are in place to rewire the power feed/install a new outdoor junction box. The remaining electrical box covers were also installed. The Office Car was moved to comply with the LP tank stand-off distance code correction.

The hospital clean up crew filled two 20 cu. ft. dumpsters with debris by mid-afternoon on Sunday and approximately 60% of the main floor is now cleared. The building is beginning to actually look like a real structure and not a walled in trash pile. The crew took a break at one point and wandered the rooms, tentatively identifying patient bed areas, emergency rooms and perhaps a surgical room. They also explored the east end of the structure where clean-up has not yet begun and were pleased to find that most debris is limited to the areas already cleaned. No major structural problems were noted except for one damaged area in the hallway between the west wing and the main central building.

A group was also at work moving the ex-Army 80 ton locomotive to a convenient location for inspection/evaluation as a possible trade to another organization. Members of this group also assisted with electrical code corrections, maintenance of the Burro crane and several pieces of rubber tire equipment.

### Volunteers

#### March 2-3

Kevin Cote\*, Paul Disney\*, Sara Eidman\*, Robert Rigler\*, Eric

McClure, Aaron McClure, Rod McClure, Gail McClure, Frank Brehm, Hank Stiles, Dave Kantoff, Eric Stephens, Steve Stephens, Alan Hirasawa, Joe Garcia\*, Steve Habeck, Greg Elems, Matthew Elems, David Elems, Matt Parker, Carabeth Devine.

#### March 23-24

Kevin Cote\*, Robert Rigler\*, Chris Peakes\*, Crystal Peakes\*, Eric McClure, Aaron McClure, Rod McClure, Gail McClure, Frank Brehm, Eugene Vicknair, Norm Holmes, Sam Herschbien, Steve Habeck, Matt Parker, Alan Hirasawa.

\*Denotes non-member volunteers

#### April 27-28

Our first Track Work Weekend of 2002 was a great success! There were 14 people present on Saturday and 16 on Sunday. Even though the weather did not quite cooperate either day, we still were able to accomplish more than I had thought possible. We replaced close to 50 ties, replaced 10 broken joint bars, replaced over 20 gage rods and of course drove a couple hundred spikes. We had three "gangs" working both days with one gang pulling spikes and digging out the bad ties, one gang installing the new ties and gage bars, and one gang replacing the broken joint bars and doing the final gauging and spiking. We used the Burro Crane with its trailer loaded with the air compressor, (for the air tools) as well as one of the motor cars with 4 trailers for tools, supplies and gang transport, the back hoe, and many hand tools.

We have completed repairs from just East of the Sewer Plant crossing to about the middle of the balloon. All that is needed now is tamping and some new ballast for this area. We have roughly 28 ties left to replace on the remainder of the balloon along with some more joint bars and gage rods.

I would like to thank each and every one of you who gave their time and energy for this work weekend. We could not do it without your help!!!! Incidentally, we gained 6 new members during this work weekend including one new Life Member.

I hope to see more of you at the work weekends to follow.



The Feather River Rail Society currently has many ongoing fundraisers and restoration projects. In the coming months, we will once again be reopening the museum and refocusing on these important parts of our goal to preserve the Western Pacific. Dormant projects will reawaken in the Spring and need your help to ensure that they will continue.

Your gift of time or funds is greatly appreciated to ensure the future of our mission.

**Current Restoration/Work Projects:**

The Zephyr Project—WP/CZ dome-lounge “Silver Hostel” and WP FP7 805A	
Sacramento Northern 44-tonner 146	Library/Archives Program
Facilities Improvement Program	Western Pacific Hospital Clean-up and Stabilization

To donate your time and skill to a restoration project, contact the museum or any director to learn more!

**Current Fundraising Campaigns:**

The Zephyr Project—WP/CZ dome-lounge “Silver Hostel” and WP FP7 805A	
Facilities Improvement Program	Library/Archives Program
Magnolia Tower	Western Pacific Hospital Clean-up and Stabilization
Sacramento Northern 44-tonner 146	
Western Pacific GP9 Fund	Western Pacific coach 320

**YES! I would like to donate to one of the on-going programs of the FRRS.**

Please write the amount next to the campaign you are donating to.

NAME

The Zephyr Project

ADDRESS

Facilities Improvement

CITY

STATE

ZIP

Magnolia Tower

E-MAIL

SN 44-ton 146

PHONE

WP GP9 Fund

Please send all donations to:

Library/Archives

**Fundraising** \* P.O. Box 608 \* Portola, CA \* 96122-0608

WP Hospital

To donate by credit card, please provide the following information...

WP Coach 320

RDC Fund

NAME on card

Wheelchair Lift

CARD NUMBER and TYPE

Make checks payable to FRRS. Please write fund name on check. All donations to the FRRS/PRM are tax deductible. Receipt available on request. Thank you for your help!

EXP

You can also do monthly pledges!

I want to pledge \$ \_\_\_\_\_ per month for \_\_\_\_\_ months.

Signature

## Museum on TV



On April 30, a crew from Reno television channel 8 came to the museum to film a segment on Plumas County. Ed Pearce, left, and cameraman Josh Small toured the museum and also operated a locomotive.

The segment was shown during the nightly news program.

- Norm Holmes

## Cyrogenic Box Car Now Ours

By Norman Holmes

The Simplot Company has donated a Cyrogenic refrigerated rail car to our museum. The car used a patented CO2 refrigeration technology to transport frozen food products. The Simplot Company decided to phase out these cars and felt that one of these unique cars should be saved. Since the company had donated an Alco RS32 locomotive to our museum we were asked if we wanted one of the refrigerator cars.

The car was built as an insulated box car for SSW in 1968 and converted to its present configuration in 1988. The car is 60 feet long and in excellent condition. It will probably be used for archival storage. We wish to thank the Simplot Company and Ed Bryant, one of the inventors of the technology, for this generous donation and the Union Pacific for providing free transportation.



## Zephyr Project Update

By Eugene Vicknair, Zephyr Project Coordinator

The winter was quiet for the Zephyr Project, with the exception of searching for parts for the Silver Hostel and working on getting the commemorative models made. These should be the only gifts left unspent by the time you receive this newsletter.

Several developments have been very encouraging lately. A new donor may be providing several of the missing dome window frames and is assisting in finding other special parts, including side skirts. More details as this is finalized.

The biggest news is the application for a \$75,000 grant from the Save America's Treasures program. This money, if awarded, will be a matching grant used for completing the dome, exterior and various mechanical repairs on the Silver Hostel. Most of the money previously donated to the Project will be eligible to match the grant. Recipients will be announced in late July and more details will be available if the Zephyr Project is chosen for inclusion in the program. Keep your fingers crossed!

The first two work weekends of the season have been scheduled. They are: June 1-2 and July 13-14.

Work will concentrate on the Silver Hostel where we will be completing removal of the last few items in the dome and removing the stair materials for reconstruction of the stairway.

Anyone who wants to participate, just show up at the museum on these weekends. Work will begin at 10AM.

And, if you want to work on the Silver Hostel when you are up, a new Work Order section is being added to the work binder. Each page will document a task needing completion on the car with instructions on how to do it. Just grab the orange and black binder (found in the dorm section of the car) and check what needs to be done. Eric and I also ask that you call or e-mail us if you are going to be there and want to work on the car. We can give you some ideas.

As always, if you have any questions or want to help out, please contact Eugene Vicknair by e-mail at [TSRY@aol.com](mailto:TSRY@aol.com).

Thank you!



## Portola Railroad Museum Master Facilities Plan

By Eugene Vicknair, Site Committee Chairman

### Part 1.. Display House and Parking Lots

In 2000, the Feather River Rail Society Board of Directors adopted a concept master facilities plan for the Portola Railroad Museum developed by the FRRS Site Committee and shaped by meetings with members, discussions with public space professionals and years of observation and experience with the PRM site.

In an ongoing series of article, the details of the concept plan adopted are going to be presented and the thinking and reasons behind them explored. This will serve to inform the membership as to the improvements being planned for the site and give them a chance to comment.

The goals of this plan were many and often conflicting: take an authentic diesel service facility, never designed for public access, and make it easy and enjoyable to experience without destroying its authentic character and flavor. And, at the same time, find ways to present historic equipment in easy to reach locations and protect the most valuable and vulnerable within closed buildings.

This last part presented one of the largest hurdles to the committee. While the PRM encompasses about 40 acres, its shape is long and narrow, with much of it covered by existing trackage. To add difficulty, a large portion of the most open space, inside the balloon loop, is restricted from construction due to environmental wastes. This led the committee to explore many different options and seek input during member meetings to solve this problem.

While space does exist over the Repair In Place (RIP) tracks for a protective building (and one is incorporated in the plan), the tight spacing of these tracks makes it impractical for a true display space. One idea presented by members and adopted as part of the plan was to run a long display track around the current parking lot. Due to the radius of curve needed to tie into the mainline, the plan requires earth to be removed from the hill at the west end of the parking lot. This need in turn inspired a solution for the display building problem.

The committee recommended that more of the hill be removed and a portion of the west end of the parking lot be taken for the construction of a spacious display building, capable of holding 9-12 individual pieces of equipment on 3 tracks. Displayed here would be the rarer and more delicate items of rolling stock. The building's look would be an original design, perhaps taking its styling cues from either the DRGW/WP Salt Lake depot or the WP's Oakland depot. While this would remove some of the available parking area, it was found that the parking lot was used beyond approximately 40% capacity only 2 or 3 weekends out of the year. The building, a rerouting of the road to the picnic area and a proposed replica Western Pacific depot, would eliminate only about 25% of the current parking lot. By placing this display building along with a replica depot in this central area of the museum, a major entrance area would be created, presenting our most prized equipment in a clean, lighted

building where they are protected from the elements, and enough space would be available for visitors to actually see the equipment and be able to move freely among the cars and locomotives inside. The rerouting of the road into the west end of the museum would eliminate driving in an area where many visitors must walk to reach the diesel shop, creating a safer and more integrated environment. And the planned paving and striping of the remaining parking lot would create a more efficient use of the space than is seen currently.

A great deal of additional parking area was found just up the main entrance road. The museum's lease actually extends up the entrance road quite a ways. With the acquisition of the Western Pacific Hospital, a large amount of land was available to provide additional space for the museum's needs. Part of this was proposed by the committee to become a large parking area, associated with the WP Hospital and a future Visitor Center/Display Museum. This new parking area would provide over 100 additional spaces for the museum and possibly for city functions as well. This area has long been used as overflow parking on the infrequent days when the lower lot was crowded.

While visitors would need to walk from the upper lot, the distance is not great (about 1000 feet to reach the diesel shop) and a simple shuttle car could provide assistance to those needing it. It has also been suggested that a loading platform could be built along the Old Town Portola extension to allow cabooses train loading. More spaces in the lower lot could be dedicated to accessible spaces and volunteer parking if it was decided this was desirable. Concepts for two smaller parking lots, completely dedicated to volunteers, are also being explored. One would be located near the sleeper and shower cars and have a paved walkway to the volunteer accommodations and one would be at the Hospital if that building is developed.

Of course, as work progresses, plans become more detailed and more discussions are held with the Union Pacific and the City of Portola concerning issues raised by these improvements, changes will occur. But the ultimate goal will remain to provide an authentic and enjoyable experience for the volunteer and the visitor while serving our mission of protecting, presenting and preserving the history of the Western Pacific and its people.

### Bob Haynes

We were saddened to learn of the death of Bob Haynes. Bob was a charter member of our organization and became a life member when that option became available. He was a resident of Reno, Nevada and will be missed.

## Welcome Marta Egan

*continued from page 1*

After retiring from the telephone company, she was in Real Estate for over six years. She has served on several boards and committees, and most recently was invited to participate on the Board of Advisors for the Evan Haymond Group, Financial Planning Services.

Marta served as a volunteer with AARP as the Community Coordinator for the East San Gabriel Valley and then Associate State Coordinator for Community Operations for L.A., Ventura & Kern Counties. Here she was heavily involved in developing and implementing programs, recruiting volunteers, and budgets, just to mention a few. Prior to joining us, she was the Volunteer Coordinator for the Boys & Girls Club of Capistrano Valley. Her accomplishments included establishing a database that included 45 full time and 150 part time volunteers. Here again she became involved in writing procedures for a Crisis Management Plan, a Board of Directors Manual, and participated in several of the clubs fundraising events.

There is some enjoyment to retired life as well. Marta bought a small RV, and with her little dog, traveled for several months at a time over a three-year period. She became friends with many of the folks she met along the way. She visited all the states on the continent, plus parts of Canada and Mexico. Quite an accomplishment for a single lady.

One of her greatest assets is her outgoing personality and ability to bring the best out of people. She has a wonderful sense of humor and can turn the worst of jobs or situations into fun. If you've spent any time with Marta, you can bet it was enjoyable and humorous. She has a heart of gold that is demonstrated by her generosity of sharing her time, knowledge, and experience.

We are pleased to have Marta working with us. With her help we can continue the effort to establish a sound foundation and unity to the FRRS, and the Portola Railroad Museum.

## Help Wanted

By Kerry Cochran

Would you like to become a member of the Portola Railroad Museum Operating Department Train Crew?

If you are interested ask any crew member for information, see one of the train crew supervisors who are Don Nelson, Pat Brimmer and Paul Finnegan or contact me directly either at the museum or by phone at (650) 952-7127.

Requirements are; 18 years of age, active membership (\$30.00) or above, leather gloves and Leather footwear that protects the ankles

Portola Railroad Museum  
(530) 832-4131

## Society News Bits

By Jan Breitwieser and Norman Holmes

### **Winter Rail, Stockton:**

This event brings out the best in rail fans. I would like to thank Gail & Rod McClure, Steve Habeck, Marta Egan, Eugene Vicknair & Hank Stiles for all their work in making the booth possible. We wouldn't have been able to be there if it were not for all their support. Gail & Marta are naturals at sales. Also thanks to all the members and attendees who shopped at our booth.

### **WPR Historical Convention, Yuba City:**

WP definitely lives at this event. Attendance was up and Tom & his support team did a great job. Thanks to Tom for letting us be there with very little notice. We had a great time.

Again my thanks to Marta Egan who did most of the sales. She's a good friend and representative of the FRRS. It was quite a challenge keeping up with the fast schedule of this event. We both were exhausted. Our new line of embroidered garments with the WPRHS, FRRS, & WP logos made especially for the event were well received. We were very happy with our sales and will continue the line in our gift shop at the museum. I apologize for the delay in getting the orders made at the show out. Again, thank you to all our members and attendees for supporting us.

### **Gift Shop, Portola RR Museum:**

Consideration is being given to moving the gift shop into the beanery area. This will give the gift shop better exposure, and will enable us to re-open the beanery as a snack shop. The plus would be we could run both using the same staff. The logistics are still being worked out. Approval by the health department and labor to make it happen is the next step. As with all changes it will take some adjustment. Hopefully it will be done for the 2002 summer season.

We need volunteers to keep our doors open for longer hours and more days. Barbara & Norm Holmes, Lollie, and others were the heart beat of these shops in the past. Thanks to Norm, the RAL Engineers, Department Heads, Board Members, Gayle Anderson, and Marta for keeping the gift shop running. If you can volunteer, or know someone who would volunteer, please call the museum on 530 832-4131, or Jan at 530 832-6322.

### **Election Report:**

Ballots were mailed on Friday, April 19th. What teamwork! Thank you to Ken & Missy Iversen, Norm & Barbara Holmes, Marta Egan, Debbie Lieblad, and George Breitwieser for making it happen within the established timeline. Thank you Judy, Tom, Gary, and Kerry for providing the how to information, and a very special Thank you to Eugene for putting the mailing list into label format after a late night call for help.

### **707 Builders Plate Comes Home:**

Steve Schmollinger discovered he had one of the builders' plates for our WP GP7 No. 707 in his collection. Steve offered to sell it to our organization for a very reasonable price. Now we have one of the original builders' plates for this locomotive. Thanks Steve.

## Minutes of Past Meetings

**March 2, 2002**

President Andy Anderson called the meeting to order at 1:02 p.m. The following directors were present: Andy Anderson, Frank Brehm, Jan Breitwieser, Pat Brimmer, Kerry Cochran, Steve Habeck, Norm Holmes, Hank Stiles. Eugene Vicknair was unable to attend.

Visitors present: Gary Hall, Gail McClure, Rod McClure, Judy McGrath, Keith Morrison, Matt Parker, Alan Turner, Ed Wagner.

### CORRESPONDENCE:

President Anderson read a letter from Gene and Kathy Kirkpatrick. They expressed a great deal of interest in the organization as their father worked as a WP engineer in the 1930s and 1940s. Andy forwarded them information regarding the FRRS and the Portola Railroad Museum.

President Anderson also re-read the letter sent to the organization by Helen Kennedy and presented at the last meeting. The letter expressed appreciation for support of their grant project for production of a brochure in support of tourism in the Portola area. The letter also suggested the possibility of a \$100 donation in support of the project. Under Good of the Order, he suggested the board consider the possibility of making a \$100 donation in support of the Williams house and their project.

### CONSENT AGENDA:

Minutes – Approval of the minutes of the Regular Meeting held on February 2, 2002.

Financial Reports – No financial reports presented.

There was discussion regarding corrections to the minutes of the February including two question marks used as placeholders and clarification of two additional discussions reported in the minutes. Corrections were made as noted by the Board.

Before moving to Old Business, Director Brimmer advised he had an agenda item of urgency he requested to present to the Board regarding the code corrections action plan. The item was specifically concerning item 16—Septic System. This item recommended pumping out and severing the lines to the septic tank to the Silver Debris and Silver Shower. He stated his concern was that caretaker living in the Silver Debris would no longer have waste disposal facilities. He also expressed concern that the organization has been receiving HUD Title VIII money for a portion of the caretaker's rent. Director Brimmer also stated that if this step was taken, if proper notice was not given, and if suitable replacement housing not secured, there could be legal consequences. He requested that Alan Turner provide a legal perspective.

Mr. Turner stated that there are emergency provisions which allow items not on the agenda to be discussed, however, the Board's first consideration should be if they wanted to take up the matter at this meeting.

### Motion 02-03-01

Motion was made by Director Cochran to consider the matter of the proposed code correction to the septic system. Seconded by Director Brimmer. Item to be addressed under New Business.

President Anderson stated he has had several meetings with Michael Yarmey/City Building Inspector. He indicated he had procured five permits toward the code corrections.

### OLD BUSINESS:

**HIRING OF MARTA EGAN:** Director Breitwieser advised that Ms. Egan's job description had been mailed to all Directors. That job description had gone through several revisions and the final version, along with the draft contract presented by Alan Turner was included in the Board packet for review. She indicated that the committee recommended a motion to adopt the job description, contract and hiring of Ms. Egan.

Mr. Turner stated that the Board's first item of consideration should be if the job description is keeping with what the Board envisioned.

### Motion 02-03-02

Motion made by Director Stiles for acceptance by the Board of the draft job description presented for the position of President's Representative. Seconded by Director Breitwieser.

Discussion began regarding the motion. Director Cochran questioned the development of a work order system. Director Stiles answered that it would allow volunteers to track and work on items that need to be done. He also addressed a question raised by Director Vicknair regarding fundraising. Director Stiles indicated that Ms. Egan's fundraising responsibilities were specifically regarding writing a solicitation letter to seek donations the community and gain local support.

Director Cochran also asked for clarification on address change from the P.O. Box and if it was intended for just fundraising or all mail transactions. Director Breitwieser indicated this was only for fundraising as Ms. Egan's experience was donors would rather return donations to a physical address than a P.O. Box.

Director Brehm advised that this position is now described as reporting to the President and not to the Board. He also pointed out that the person to be appointed to this position was originally to write a business plan for the FRRS. Director Breitwieser replied that there was some concern that the strategic planning proposed by Gail McClure was where a business plan would come from and the committee did not want to step on someone else's turf. They also felt she would be better served by collecting information rather than developing the plan. Ms. McClure stated that this is not a turf issue and she had volunteered to step in to do it, however she would be willing to take a support role if that was the will of the Board.

Director Breitwieser suggested that the writing of the plan would fall under Gary Hall's responsibility. Mr. Hall indicated that the writing of the business plan was not Ms. Egan's strength and that Ms. McClure had the background for it. Director Breitwieser also indicated that Ms. Egan would have the responsibility to collect short and long term business plans from other museums for use in the development process.

Director Brimmer advised that the job description presented in the packet was not the final draft.

Director Brehm asked that the motion be held over until the next meeting for review of the final draft. Director Brimmer asked that this not be the case as Ms. Egan has made arrangements to move and be available to start in the position. He advised that the changes to the final draft were not significant changes. Copies were to be made of the final draft for immediate review and item will be taken up later in the meeting.

**WP FREIGHT CAR ACQUISITION:** Director Holmes advised that the initial e-mail sent out to potential donors for purchase of these two cars contained an incorrect description on one of the cars. Director Habeck pointed out that the correct description was posted to the same list the initial request was made on four days after that request. Director Brehm added that the only discrepancy was the car number, at no time was it represented that the cars were less than 20 years old—the equipment age



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issue was only discussed at the meeting.

Director Cochran indicated that it was his opinion that the membership could be confused by the minutes and that it is important we have current and correct information available.

Gail McClure stated that she took responsibility for the confusion as there were several concurrent conversations on the subject at the time and she was trying to capture them all for the minutes. Alan Turner advised that it is the responsibility of the President and Secretary/Recorder to maintain order to facilitate an accurate record of the meeting. He also stated that there should be no solicitation of funds without Board or committee approval.

Rod McClure questioned if there should be a committee these issues are run through. Mr. Turner indicated that solicitation of restricted funds should be governed by the Board to make certain it meets the organizations goals.

Director Brehm advised that the request for donations went out with approval by the president and was ratified at the next board meeting. Mr. Turner said that without a policy to support these types of issues, things fall through the cracks. He suggested that a policy stating that solicitation of funds are to be approved by the Board except for immediate action situations would address this.

Gary Hall advised that under the current organizational chart, the Administrative department is responsible for fundraising and there are procedures and guidelines in process to organize the structure. He also stated that it is the Board's role to review goals and financing when it comes to these types of issues.

President Anderson asked what mechanism should be in place to address this. Mr. Turner suggested a written policy. President Anderson asked that Mr. Turner or Mr. Hall write that policy for presentation to the board. Mr. Turner agreed he would do so.

Director Holmes indicated at this time he was satisfied his concerns had been addressed.

**HIRING OF MARTA EGAN (CONT):** Discussion returned to the draft job description and contract. President Anderson asked if the members of the Board had an opportunity to review the final draft of the job description for the position. Director Cochran stated that the job description and title did not match that given on the presented contract. Gary Hall advised that the correct job title is President's Representative and the appropriate corrections would be made.

Director Stiles called the question (Motion 02-03-02: Acceptance by the Board of the draft job description presented for the position of President's Representative.) Directors Breitwieser, Brimmer, Cochran, Habeck, Holmes and Stiles voted in favor of the motion. Director Brehm voted against. Motion passed.

Discussion ensued regarding the Employment Agreement. Alan Turner indicated that there were changes that needed to be made to the contract. He will make the change in title to President's Representative. There was a question regarding the proof of auto insurance clause in the contract, however Director Brimmer and Gary Hall indicated this had been taken care of.

Director Cochran asked for clarification of the difference between "employee" and "independent contractor" in the verbiage of the contract. There was some concern regarding liability and workman's compensation coverage. Director Breitwieser indicated that the position should not require this coverage. Director Cochran advised that it was his understanding that an employee would require this coverage while an independent contractor would not. Mr. Turner indicated that he would change the term "employee" to "contractor" and include a statement that the contractor would not be covered by workman's compensation.

Mr. Turner indicated that the motion to accept the contract could be made by stating the specific amendments to it as presented prior

to that motion being made. He stated the specific amendments as:

- Change in title to President's Representative
- Replacement of the term "employee" with "contractor"
- Change Attachment 1 to the contract.
- To include a reference in the contract stating that the contractor is not covered by workman's compensation.

Motion 02-03-02

Motion made by Director Cochran to accept the proposed Agreement for Employment with the amendments as stated. Motion seconded by Director Stiles. Directors Breitwieser, Brimmer, Cochran, Habeck, Holmes and Stiles voted in favor of the motion. Director Brehm voted against. Motion carried.

**ADJUST ORGANIZATIONAL DESIGN:** Gary Hall advised that it had been requested that Maintenance of Way (MofW) be placed as a department on the organizational charge. He recommended that this department currently exists under the Facilities Manager position and that it would be better suited to exist under the Operations Department. He recommended there be a motion forwarded to do this and explained that where there are specific departments needing to be created, they should be placed under key departments. Director Stiles stated he felt this was a great idea. Director Brehm indicated that we need the department as track work has been neglected for a number of years.

Director Cochran, Department Head, Operations, stated he had had a conversation with Rod McClure (Roadmaster/Department Head, MofW) and Director Habeck (Yardmaster) regarding placement of MofW under the Operations department. Mr. McClure stated he was in agreement and was willing to work with Director Cochran in this regard.

Motion 02-03-05

Motion made by Director Brimmer that a minute order approving a change in the Organizational Design Chart placing the Maintenance of Way Department under Operations, subject to presentation of a resolution regarding same. Seconded by Director Cochran. All directors present voted in favor of the motion. Motion carried.

**REPORT ON JACK HATHAWAY DONATION:** Director Cochran provided copies of the following: Notes from his conversation with Mr. Hathaway, letter sent to him by Mr. Hathaway, motion regarding the cars from June 1997 and questions regarding donation.

Director Cochran stated that Mr. Hathaway made an unannounced visit regarding the \$40,000 received by the FRRS for the sale of two passenger cars he donated. Mr. Hathaway expressed concern that the money obtained from the sale of those cars was not being spent in accordance with his wishes. Mr. Hathaway stated he is very upset with the FRRS and has advised he wants to know what the money has been spent on or if it has been spent. He has been requested to provide a list of what he would like the funds spent on.

President Anderson questioned where any of those moneys have been spent. Director Cochran suggested Dan Brady/Treasurer might be able to provide an accounting.

Alan Turner asked if the donation was restricted. Director Holmes stated that it was not. Mr. Hathaway approached the FRRS and asked if we needed any passenger cars. He does not recall Mr. Hathaway placing specific requests on the donation.

Director Cochran advised that he was disappointed at the lack of specific minutes from the Board meetings during the timeframe of the sale of the cars. He advised he recalled discussion regarding asking Mr. Hathaway what he would like to have seen the money spent on. He also stated he would like to know where the original contract is. He said he does not have all of the information he needs and has told Mr. Hathaway

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he will have to get that information to be able to move this forward.

Director Stiles indicated he does not recall any agreement made by the Board with Mr. Hathaway regarding this issue.

Director Cochran asked that the meeting minutes reflect he did ask Mr. Hathaway to write a letter to the Board of Directors documenting his questions. At the time of the meeting, no such letter had been received.

Mr. Turner stated that as the donation was non-restricted, the FRRS should not be involved in conversations indicating any obligation to meet Mr. Hathaway's requirements. President Anderson asked if it would be appropriate to have Mr. Turner and Mr. Hall write a letter to Mr. Hathaway. Mr. Turner stated it would, and the letter would indicate that the FRRS is making a good will effort but is in no way legally obligated to meet Mr. Hathaway's demands.

Director Brehm suggested that Mr. Turner speak with both Director Cochran and Director Vicknair prior to writing the letter so he could obtain the necessary background to accomplish this task.

It was the consensus of the Board to have staff communicate with Mr. Hathaway to maintain goodwill.

Director Cochran also advised that a past edition of the Train Sheet spoke of a donation of model CZ cars and that Mr. Hathaway claimed to have spoken with Director Holmes who advised him there was no donation. Director Holmes did not recall any conversation in this regard.

It was decided this item would be left to counsel for resolution.

### NEW BUSINESS:

**CODE CORRECTIONS-ITEM 16, SEPTIC TANK:** President Anderson advised the Board that based on his conversations with Michael Yarmey, it was his impression that Mr. Yarmey might be open to allowing the FRRS time to correct this issue. Director Brimmer asked if President Anderson should write a letter to Mr. Yarmey requesting an extension to allow time to correct the code violation.

Director Cochran stated he was shocked at the timeline given for the correction (timeline was for severing of the lines on the March 2-3, 2002 work weekend with tank to be pumped and removed or filled with gravel at a date to be announced later). He stated that operating weekends begin very soon and this would leave the crews without on-site facilities. Director Stiles suggested that a temporary solution could be provided in the form of plastic storage tanks such as are used on the railroad. Director Brehm reminded the Board that City code is the driving factor behind the corrections.

Director Cochran asked if it was the Board's intention to move Ken Roller, residence caretaker, from the property. Director Stiles said that no decision has been made in that respect. Director Cochran stated that no one has informed Mr. Roller of this and asked what should be done with him.

President Anderson stated he would write a letter to the City requesting an extension in the corrections deadline. It was pointed out that the two main complications of this correction is location of the sewer line through the property and obtaining permission from the Union Pacific Railroad to dig on property.

Director Brimmer stated that the two issues that he would like to see addressed at this meeting were if it was the intention of the Board to remove Mr. Roller from the property and how the issue was to be corrected. Rod McClure suggested that President Anderson pursue an extension to the corrections deadline which would give the Board time to decide how these issues should be addressed. Director Brimmer stated his strong belief it should be addressed at this time.

Director Breitwieser said that Mr. Roller has been part of the Museum for a long time and this should be considered. Director Stiles

reminded the Board that Mr. Roller lived in town for a number of years before living on the property.

Alan Turner advised the Board that they do have to abide by the code compliance obligations and that they would have to meet certain requirements for evictions if this is pursued. He recommended that we request an extension from the City advising them we need additional time to comply.

**WP RDC ZEPHYRETTE ACQUISITION & RESTORATION FUND:** Director Brehm informed the Board that a member had forwarded a check asking for a fund to be set up in an effort to acquire a WP RDC Zephyrette. Alan Turner reminded the Board any funds raised for this purpose would be restricted.

### Motion 02-03-06

Motion was made by Director Brehm that a restricted fund be created for the purpose of acquiring and restoring an RDC Zephyrette pending recommendation of the A&D committee and approval by the Board. Seconded by Director Stiles.

Gary Hall advised the importance of a resolution and paper trail that is clear about what is being created and what the organizations responsibilities are with respect to same.

Director Stiles informed the Board that a member, Mr. Grasso, had called him and advised that he has already sent his check. Director Stiles gave him President Anderson and Director Brehm's telephone numbers to contact regarding support in the Train Sheet.

Mr. Hall advised that there is no clear policy regarding creation of funds in support of specific projects. President Anderson asked Mr. Hall if he was in a position to write such a policy. Mr. Hall advised he was not until the Board decides what the policy should be.

Director Brimmer suggested there was no action necessary until the A&D committee makes their recommendation and provides it to the Board. Director Brehm advised he would withdraw the motion but asked that the Board direct him how he should respond to the donor who has requested that information regarding support of the project be printed in the next Train Sheet. Director Brimmer stated that the donor be informed that his check would be held pending consideration of the project by the Board for approval, and that upon such approval, the information regarding the project would be printed in the next Train Sheet following the meeting. President Anderson asked Director Brehm to write the letter. Director Brehm agreed to do so.

**LEASE OF LOCOMOTIVES TO THE V&T RAILROAD:** Director Holmes stated he had received a call from Bob Gray regarding leasing of a locomotive as he will be unable to repair their steam engine prior to the start of their operating season and was interested in leasing a diesel locomotive they could use for that purpose. Rod McClure suggested that we donate the 80 tonner in exchange for the Oroville Turntable. Mr. Gray would be responsible for all repair and transportation cost. Director Holmes advised there is no certainty the locomotive will even run as it has been on property for 14 years and was likely in storage years before that. He also suggested that Mr. Gray be offered the opportunity to inspect it prior to any agreements being made.

### Motion 02-03-07

Motion made by Director Stiles that offer to exchange the 80 tonner for the Oroville turntable be made to Bob Gray and the V&T Railroad. Seconded by Director Breitwieser. All Directors present voted in favor. Motion carried.

Letter to be written by President Anderson and Rod McClure under advice of legal counsel.

**RESTRICTED FUND BORROWING:** Alan Turner stated that there are

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many types of organizations that have primarily seasonal operations and have situations where they need funding to function in “dry seasons”. As a result there are certain limited purposes in maintaining integral operations which result in on going expenses where the organization can borrow from restricted funds without disturbing the intent of those who made those donations. The benefit to the organization is that this borrowing becomes a source of funding to maintain off season business and the benefit to the restricted fund is additional income through interest repaid in addition to the principle.

The end result is that the organization is making the funds work for the organization. He also cautioned that the obligation to repay funds is critical. Such a resolution would include a requirement that two-thirds of the Board would have to approve such loans, strict requirements for payback (six months maximum).

Mr. Turner pointed out that adoption of such a resolution should not distract from the Board’s obligation to develop fundraising, however, it give the organization an opportunity to continue operations while in the process of fundraising which should remain an absolute first priority. The ability to borrow against restricted funds would not be used for any acquisitions, only for keeping the doors open when the revenue is not there to support the overhead.

Director Holmes advised he is very concerned about the financial situation. He further stated that the Board does not appear to be receiving complete financial reports. President Anderson said he had spoken with the Society’s accountant and the year end financial reports will be out in June. Director Holmes advised that was not good enough and that if we can’t get timely financial reports we should ask for the treasurers resignation.

Gary Hall stated he had spoken with Marta and they will work together to bring these reports together in an income vs. expenditures report. He advised he has been working on a departmental budgetary reports. Director Holmes advised that his concern was how much money was in the bank and that no one seems to know.

Mr. Turner reminded the Board that this resolution is not saying there is no money available in the general fund. He stated it is simply a mechanism for the Board to operate if they learn they need money when revenues are not coming in.

### Resolution 2002-01

Motion made by Director Cochran that the resolution be accepted as presented. Seconded by Director Brehm. All Directors present voted in favor. Motion carried.

### GOOD OF THE ORDER:

**PRESIDENT’S REPORT:** President Anderson advised the Board he had obtained 5 permits from the City of Portola to facilitate code corrections.

President Anderson also advised that it was suggested that a \$100 donation be made to the William’s House Fund to further the production of their brochures.

### Motion 02-03-08

Motion was made by Director Brimmer that a \$100 donation be made to the Williams House in support of their on going project. Seconded by Director Habeck. All Directors present voted in favor. Motion carried.

President Anderson announced that he has asked Rod McClure to be the FRRS liaison to the Union Pacific with all contact to be done through him.

**DIRECTOR’S REPORTS:** Director Cochran reminded the Board that the crew training was scheduled for the first weekend in May and he hopes

to have additional information available soon.

Director Brehm advised that the deadline for the Train Sheet passed 03/01/02 and there was only one article received—the article on the purchase of the two cars. President Anderson and Director Stiles apologized for not getting information to Director Brehm for the publication.

Director Breitwieser advised that Railroad Days is scheduled for the last weekend of July. The contract may be under an independent committee this year and they would like to have a representative from the FRRS in addition to herself.

Director Stiles advised that Board that long-time member had contacted him and wanted to meet with the Board after the next meeting to share his experience and knowledge with non-profit Boards. Director Breitwieser asked if this could be done in conjunction with the strategic planning. Discussion ensued regarding Director’s schedules and when strategic planning could be done. It was decided that the strategic planning be held 04/06-07/02 in conjunction with the regularly scheduled Board meeting. Gail McClure will investigate options as to where the planning sessions can be held.

Director Brehm advised that the newest issue of the Headlight has been issued and received by the membership. He then proceeded to read a letter sent to Director Holmes by member Arthur Lloyd congratulating all involved with its production. Arthur Lloyd was a Western Pacific Vice President and is now the Executive Vice-President of the Railway and Locomotive Historical Society.

**DEPARTMENT REPORTS:** Gary Hall provided an Administrative Depart report. He stated his is working on an agreement with the military that they will take the tanks back. They are in the process of looking for another organization who would be interested in them. They would basically outsource them and they would then be able to include transportation and other expenses as part of the transfer.

Mr. Hall went on to advise the Board it was not their responsibility to run the departments. He also said that it is not in the Board’s capacity to tell Department Heads who they are to appoint to positions that fall under the Department. He stated that it was their responsibility to set policy and to appoint a president with strong management skills to run the organization.

Mr. Hall announced he was going to direct all Project Managers to provide the Administrative Manager with a minimum level of financial progress reports. At the same time, if those Managers were unwilling or unable to provide this needed reporting, he will make a recommendation to the President that the Manager be removed and someone else be appointed who will manage the project appropriately. He stated he was hereby notifying the Board that all FRRS records are kept by the Administrative Manager and that all original documentation of FRRS transactions are to be forwarded to the Administrative Department for filing administration. In addition, he stated all contracts, agreements and major purchases, like rolling stock, were to be coordinated with the Administrative Department.

Director Brehm pointed out that he, as a member of the Board, has not seen a job description for the Administrative Manager’s position to see if these responsibilities fall under the purview of the position. Mr. Hall stated that job descriptions are a wonderful thing, but that the organization does not have them for many positions including Director Brehm’s as Train Sheet editor. Director Brehm advised that there is a job description for the position of Train Sheet editor and it had been forwarded to Mr. Hall when discussions first began regarding the organizational chart.

Director Brehm asked where the files will be located. Mr. Hall advised he would be coming back to the board to speak on building or creating a reasonable office car with reasonable facilities to house them.

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He said that in the meantime, he would keep them at his residence until such time as this has been accomplished. He said this is the kind of organizational question the Board should pose to the President regarding his plans for record-keeping within the organization.

Director Brehm stated he is very uncomfortable with the records being kept at another private residence as the files are currently scattered as this has been an on going problem. Mr. Hall advised that he currently has all the records that were in the possession of past President Murphy. He stated he also has some of the records that were in the office car.

Rod McClure pointed out that a committee was appointed at the December meeting to assess what was in the files, sort through them and deliver a report. That committee had begun this process and were attempting to locate files that apparently were in Mr. Hall's possession. Gail McClure further advised that based on the preliminary assessment, it will likely take 600 or more man hours to set up a proper filing system.

Mr. McClure asked about the membership and their right to access the records. Mr. Hall stated that with reasonable notice, the records will be made available to any individual who requests them.

Director Cochran indicated that when he was appointed to revise the Bylaws in 1997-98, he requested copies of the originals and none could be located.

**LEGAL COUNSEL REPORT:** Alan Turner reported that the Chicago Court have allowed for the request for admission on the part of the FRRS's lawyer, meaning that there were a number of factual statements admitted by the court. There is no longer any argument that those facts as stated and it is likely that a request for summary judgment that is being pursued will likely be in our favor.

Mr. Turner advised that that there should be two standing reports on every agenda: Fundraising and status of surplus property.

**OTHER:** There was discussion regarding the RAL program. Keith Morrison advised there are four RALs currently scheduled in March. It was recommended that 921, 608, 2873 and 707 be prepared for service.

Director Holmes also advised that a tour group from the Bay Area Electric Railroad Association was scheduled in March 20th for a tour and train ride.

Mr. Morrison advised it would be helpful if he had a schedule of events, list of instructors and contact information for scheduling to avoid double booking appointments.

Ed Wagner advised he had a letter for presentation to the Board and due to the seriousness of the issue, he asked that the Board review it and advise if they would prefer he read it to the Board or if they would rather address it in closed session.

Upon review of the letter, Director Cochran asked that a committee be appointed to review this issue and report back in closed session. Alan Turner advised that in the absence of a policy, a committee be established to investigate, review and report back to the Board their findings.

Director Cochran advised he is not aware of a policy specifically regarding the issue at hand. President Anderson asked Mr. Turner if he should establish a committee. Mr. Turner advised that a disciplinary or Bylaw enforcement committee be appointed.

President Anderson asked Director Cochran if he would serve on the committee. He declined stating prior knowledge. President Anderson asked Director Breitwieser if she would serve. She stated she would. Director Brimmer was asked if he would serve. He declined. Director Stiles was asked if he would serve and he advised he would. Gary Hall was appointed as the final member of the committee. The question was raised by Director Brehm if Mr. Hall could serve as he was named in the document. Mr. Turner advised that as a staff member, Mr. Hall can serve as the committee is being asked for an investigation and

recommendation on the contents of the letter. Closed session is to be placed first on the agenda for the next meeting at 1 pm with general session to start at 1:30 pm.

Rod McClure asked for additional discussion regarding Winterail and the second scheduled work weekend. Director Stiles advised he had secured a table. At this time Director Breitwieser, Director Habeck, Director Stiles, and Rod and Gail McClure will be involved with manning the table.

Mr. McClure advised that the Tuesday prior to the meeting, he was present at a surprise visit from Union Pacific Vice-President Jeff Verhaal, Assistant Superintendent Bob Jones, Manager Train Operations-Portola Jim Ambrose and Manager Operating Practices-Roseville Dave Bowler. They spent an hour at the museum walking around the property with him and Director Habeck. VP Verhaal was very impressed with the restorations done on WP caboose 428, WP 707 and WP 2001. He said he felt UP 849 looked a little "shabby" and that if the Silver Palace was actually a UP caboose. He looked at the Wheel Garden outside the shop and asked if that was our scrap yard.

VP Verhaal stated several times that he gets over 200 requests per month for donations across his desk and advised that the UP has become very selective regarding who they donate equipment to as they have been embarrassed by many organizations they have given equipment to that has been left to rot or has not been restored. Restoration is a priority to the UP.

Mr. Verhaal said in front of all present that the Truckee trip done last year was done very professionally from an operations perspective and he received staff comments that everything went well and there should be no problem with doing a similar trip again this year. There is a good possibility that the Reno Branch excursion will happen once the branch has been cleared.

Mr. Verhaal also stated an interest in the Silver Hostel. He has utilized the Silver Lariat, sister car to the Hostel, and said he would much rather use the Hostel once complete. He also expressed that the UP 105 holds a special place for him.

Mr. McClure spoke to Mr. Verhaal regarding the WP Hospital Project and the Facilities Master plan. Mr. Verhaal expressed an interest and asked that information on both be forwarded to him and suggested the possibility of receipt of some funding from the UP Foundation for the Hospital Project.

Mr. McClure indicated that Mr. Verhaal had a close eye on the UP equipment on property. Mr. McClure stated he would like to see the Silver Palace repainted to UP yellow and believes he may be able to obtain the paint free of charge from Steve Lee in Cheyenne, WY.

Mr. Ambrose later relayed to Mr. McClure that Mr. Verhaal brought up the WP 428 later in the day, again saying how nice it looked.

Discussion ensued regarding the Funding Report and Fundraising Committee. It was agreed that Director Vicknair, Director Breitwieser, Jay Sarno, Gail McClure and Marta Egan had volunteer for that committee.

**CLOSED SESSION:** No closed session scheduled

**ADJOURN:**

Meeting adjourned at 4:00 p.m.

**April 6, 2002**

President Anderson called the meeting to order at 6:04 p.m. The following directors were present: Andy Anderson, Frank Brehm, Jan Breitwieser, Norm Holmes, Hank Stiles, Eugene Vicknair.

Directors Pat Brimmer, Kerry Cochran and Steve Habeck were unable to

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attend.

Visitors present: Gary Hall, Gail McClure, Rod McClure, Judy McGrath, Janis Peterson, Jay Sarno, Ed Wagner, John Walker, Marta Egan.

### CORRESPONDENCE:

President Anderson read a letter sent by Helen Kennedy thanking the FRRS for their \$100 contribution. They have not yet heard regarding their grant but are moving ahead with the planning for their brochure.

INVESTIGATION COMMITTEE REPORT (MOVED FROM CLOSED SESSION): Regarding member request for investigation of member misconduct. Director Breitwieser passed out a summary of the committee's findings. President Anderson asked if she would read the findings of the committee. The statement read as follows:

"The committee is unanimous (two out of three) in its opinion that this matter does not rise to the level of member misconduct, and as such, does not support termination of membership."

Director Brehm voiced his disappointment that the committee did not discuss this with the involved individuals. He said that the action in question was an example of subversiveness within the Society by certain members and that this type of behavior should not be tolerated.

Director Breitwieser stated this was not an attempt to undermine the Society in general. The member in question has contributed a large number of hours to be part of the organization and to throw them out because they decided between their own friendships they would call somebody a name was not something she could support.

President Anderson, in the absence of objection, accepted the committee report and the matter was put to rest.

Director Vicknair presented a copy of a write up complimentary of the FRRS and Portola Railroad Museum posted to Trainorders.com, the largest railfan and rail community website on the internet.

Director Vicknair also advised that a member had contacted him and said that he had been listening to the KGO evening show (#1 radio station in the Bay Area). During a prime-time call in show, a caller asked for information regarding railroad history. The DJ told the caller that he should check out the FRRS and the restorations being done at the Portola Railroad Museum.

### CONSENT AGENDA:

Minutes – Approval of the minutes of the Regular meeting held on March 2, 2002.

Motion to accept made by Director Stiles, seconded by Director Breitwieser. All present voted in favor. Motion carried.

Minutes – Approval of the corrected minutes of the Regular meeting held February 2, 2002.

Motion to accept made by Director Vicknair, seconded by Director Breitwieser. All present voted in favor. Motion carried.

Financial Reports – No financial report presented as bookkeeper was unable to compile due to it being tax season. Financial reports to be presented at the next meeting.

### OLD BUSINESS:

WORK WEEKEND/CODE CORRECTIONS REPORT: Director

Vicknair reviewed the report presented with the agenda. Much has been accomplished toward cleanup of the hospital property and code corrections. The City Council graciously waived permit fees. There was a May 31, 2002 deadline for completion of these issues, however President Anderson has been working with the appropriate representatives on a possible extension of the deadline. The biggest issue facing the FRRS is the sewer connection: Specifically, the need to locate the sewer tie in and receive permission from the Union Pacific to dig on the property. There is currently a resident on the property who cannot be left without services while work is in progress. A revised master list of code violations/corrections, including new issues not previously identified, was provided to the Board.

Director Vicknair requested a budget, limited to \$3,000, to be authorized by the Board to complete corrections.

Gary Hall advised that both the Code Corrections Hospital Projects should have budget authority. He will work with the bookkeeper to assign RC codes and will be in contact with the Project Managers regarding same.

Motion 02-04-04

Authorization of Budget Allowance of \$3,000 toward the Code Violation/Corrections Project. Made by Director Stiles, seconded by Director Brehm. All directors present voted in favor. Motion carried.

RESUBMISSION OF A&D COMMITTEE LOCOMOTIVE DEACQUISITION REPORT: Rod McClure contacted the members of the A&D committee regarding recommended locomotive deacquisitions. The following are the recommendations of that committee: MILW U25B, 80 Tonner, MRS Units (privately owned), Napa Valley 51, Simplot 4004, SP 1215, Kennecott Electric #3, Kennecott 908, UP 4-4-0.

Mr. McClure noted that in his opinion, the UP 4-4-0 needs further discussion on the part of the committee.

Mr. McClure requested support from the board to dispose of these locomotives. President Anderson asked how these locomotives would be disposed of. Mr. McClure said that there are leads on new homes for 90% of these locomotives.

Motion 02-04-05

Acceptance of A&D Committee Report and authorization to pursue trade or sale of recommended locomotives. Motion made by Director Brehm, seconded by Director Vicknair. All directors present voted in favor. Motion carried.

Mr. Hall indicated that it would be an appropriate role for the Curator to assist in this arena and document that the process is being done correctly. President Anderson said that he would agree the Curator should be a part of this process, however, the A&D Committee should be the body directing the process.

Director Stiles asked if this motion grants the A&D Committee the authority to actually dispose of the locomotives. It was the consensus of the Board that it only gives the A&D Committee the authority to negotiate. All pending contracts would require Board approval. Mr. Hall asked that the Curator be kept in the loop.

TRADE OF 80 TON LOCOMOTIVE FOR THE OROVILLE TURNTABLE: Director Holmes advised he has been in contact with Bob Gray/V&T and they are agreeable to the trade, however, Director Holmes would not recommend that the FRRS acquire the turntable. President Anderson reminded the Board that the mission of the Society is to preserve WP history.

Motion 02-04-06

Consideration of Trade of 80 ton Locomotive for the Oroville

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Turntable. Motion made by Director Brehm, seconded by Director Vicknair. All directors present voted in favor, with the exception of Director Holmes who voted against. Motion carried.

Gary Hall asked if there was anything in writing that the V&T will give the FRRS the turntable in exchange for the locomotive and what the liability would be if the V&T put their resources into the locomotive only to discover that the engine is non-operable. President Anderson read a letter written by Rod McClure indicating that per Tom Gray/V&T, as expressed to him and Director Habeck, they were interested in acquiring this locomotive in exchange for the turntable. Mr. McClure proposed that the FRRS would trade the 80 ton locomotive as is, where is for the turntable currently located in Virginia City, NV. The FRRS would be responsible for cost of transportation of the turntable to Portola within a timeframe agreeable to both parties. The transportation and repair costs of the locomotive would be the sole responsibility of the V&T Railroad.

**BUDGET REQUEST FOR FUNDRAISING PROJECTS:** This agenda item was tabled pending further discussion

**FUNDRAISING POLICY:** This agenda item was tabled pending further discussion. Mr. Hall will present Director Vicknair's proposed policy to legal counsel for review.

### NEW BUSINESS:

**ANNUAL MEMBERSHIP MEETING:** Director Vicknair reminded the Board that the Annual Membership Meeting is scheduled for June 1, 2002 and there has been talk in the past of making it a special event for the members. President Anderson asked Director Breitwieser, Director Holmes and Marta Egan, in her capacity as President's Representative to work together on plans for this event.

**SP SULZER LOCOMOTIVES:** Director Holmes advised that he had received a call from a friend of the gentleman who owns the last two of the original four SP Sulzer re-engined locomotives and may be interested in donating them to the FRRS. President Anderson asked that the A&D committee take the issue under consideration.

**EMERGENCY PLANNING:** Director Holmes reported that a gentleman in Phoenix, AZ who works for the American Red Cross noticed in the minutes that the Board had discussed an emergency response plan and volunteered to assist with this endeavor. He also forwarded a package of information to Director Holmes regarding different issues that such a plan should include. Marta Egan advised she has a draft plan she has presented to Gary Hall and asked Director Holmes provide the information he has to her for consideration. It was agreed Ms. Egan, Mr. Hall and Director Holmes will work together on the plan.

**SECTION 8 HOUSING ASSISTANCE:** Director Vicknair advised that he had reviewed the file containing the signed contract discussing Ken Roller's Section 8 assistance. The rent reported to HUD is \$250 per month, they calculate their portion of assistance based on a percentage of that amount, and under law, the renter is to pay the rest. Mr. Roller's portion of the rent had not been paid regularly and his contract also terminated rent as of September or October 1998. Marta Egan confirmed we are currently receiving Section 8 payments.

Director Vicknair reported had presented a hypothetical representation of the situation to a Section 8 employee and they indicated this could be considered fraud. He also spoke with Dan Brady who informed Director Vicknair that he was not aware of any payments made by Mr. Roller, but that in his experience with Section 8 it was not something they were likely to aggressively pursue the FRRS on.

Ms. Egan advised that we should seek the input of legal counsel to see if there was a way to charge Mr. Roller's portion of the rent as payment for his work around the Museum. Several members of the Board questioned what work Mr. Roller performs. Mr. Hall asked that a copy of the contract be given to him to give to Alan Turner. Ms. Egan stated that Mr. Roller is not even aware he has signed a contract.

President Anderson recommended that if the Board was in accord, he would ask that Ms. Egan meet him in Quincy and he would introduce her to the housing authority. He also advised there will be a report at the next meeting.

**SALTAIR 44 TONNER:** Rod McClure reported that while it was not on any of the A&D Committee lists, it was his understanding that this locomotive was acquired for parts only and that there is an offer from a historical group in Pueblo, CO interested in purchasing the locomotive for that purpose. He asked that the Board direct him to either review/accept the contract from this group should it exist or within 90 days remove required parts with the remains to be scrapped/removed.

Director Holmes indicated it would be easier to maintain this locomotive as a parts source "on the hoof" as opposed to parting it out.

Gary Hall advised that as Mr. Graham was the Project Manager on this project, his input should be solicited. Director Stiles stated that Mr. Graham told him he is no longer interested in being the Project Manager and this was confirmed by President Anderson.

### Motion 02-04-07

Proposal for a 90 day timeframe to resolve disposition of the Saltair 44 Tonner. Motion made by Director Brehm, seconded by Director Stiles. All Directors present voted in favor, with the exception of Director Holmes who voted against. Motion carried.

**AGENDA PROCESS POLICY:** Director Vicknair discussed his proposed agenda policy as reviewed by the Policies and Procedures Manager and provided to the Board members prior to the meeting. Item will be presented for discussion/action at the next Board meeting.

**POSSIBLE BY-LAW CONFLICTS:** Director Vicknair asked Gary Hall if he was proposing or had removed any of the files from the property. He advised he had not, however based on the condition of the files in the office car (in desk drawers, in boxes on the floor and in a file cabinet which had the lock drilled out to access it), he announced that he would be the repository of documents until it was determined where they should be kept.

Director Vicknair advised that it is clear in the By-Laws all business records are to be kept at the principal office in Plumas County and that the Secretary was responsible for same. He requested Mr. Hall and Marta Egan if they would be willing to assist him with the process of gathering/organizing the Society's records and they advised they would. Rod McClure volunteered to make certain that any changes/security issues that need to be addressed with respect to the office car were handled.

**APPOINTMENT OF DEPARTMENT HEADS/COMMITTEE CHAIRS:** President Anderson advised he would like Board approval for the appointment of Director Breitwieser to manage the Gift Shop and Beanery, Director Stiles to Chief Mechanical Officer/Restorations, Director Vicknair to Facilities Management.

### Motion 02-04-09

Support of Appointments of Director Breitwieser to management of the Gift Shop and Beanery, Director Stiles to Chief Mechanical Officer/Restorations, and Director Vicknair to Facilities Management.

## Minutes of Past Meetings

Motion made by Director Brehm, seconded by Director Vicknair. All Directors present voted in favor. Motion carried.

### GOOD OF THE ORDER:

**PRESIDENT'S REPORT:** President Anderson advised there had been discussions regarding the code violations/corrections going on at the Museum. He wanted it clear that the FRRS is not exempt from City regulations and that we are being watched closely by the City authorities. He is concerned about the costs involved with the sewer hook up as even the City is not aware of where the lines are. He has worked hard building a good relationship with them and we need to make certain it continues.

Director Brehm thanked President Anderson for his hard work and advised that it is important that we keep moving toward correction of the violations as quickly as we can and to the satisfaction of the city in the best interests of all involved.

**DIRECTOR'S REPORTS:** Director Vicknair has had conversations with a gentleman who may be able to obtain window frames, side skirts and other parts for the Silver Hostel. He also advised that with the assistance of Gail McClure and the agreement of President Anderson and Marta Egan, he has submitted a dollar-for-dollar match grant proposal from the National Endowment for the Arts in the amount of \$75,000.

Director Stiles reported he has been working on locomotives in preparation for rentals and operating season.

Director Breitweiser advised she is working on stocking up the gift shop. She thanked Director Holmes and his wife, Barbara for their assistance with completion of the inventory. She also thanked Rod and Gail McClure, Director Habeck and Director Vicknair for their assistance with the booth at Winterail on short notice. She said that she would be working with John Walker and Director Vicknair on merging the Gift Shop and Beanery together addressing staffing and space issues. She, Director Holmes and Ms. Egan will staff a booth at the WPRRHS convention. She hopes to have the gift shop open in May on a full-time basis.

Director Holmes presented copies of California Tour and Travel containing a Museum ad as well as copies of The Non-Profit Board Report for any interested individuals.

Mr. McClure advised the Board that he and Director Habeck have written an article for the August issue of Trains Magazine regarding the Truckee Trip last year. Director Holmes informed the Board that Railfan Magazine will have an article regarding the RAL program in the coming months.

Director Brehm reported that The Train Sheet was mailed Wednesday April 3, and beginning June 1st, the Postal Service may be raising mailing rate. He cautioned that he may exceed his budget with respect to mailing costs.

**DEPARTMENT REPORTS:** Rod McClure, Roadmaster, advised that the first trackwork weekend of the season will be 04/27-28/02. His goal is to replace the remaining bad ties and joint bars to complete the work on the balloon track. He hopes to have 3-4 carloads of ballast by the second week of May for the balloon track as well.

President Anderson welcomed John Walker back and Mr. Walker advised that he appreciated everyone's patience in his prolonged absence.

President Anderson also thanked Jay Sarno for a presentation he provided to the Board earlier in the day.

Marta Egan reported that she has been working with Gary Hall regarding a purchase order process that should be ready for May. They have also been working on a position description template and crisis

management plan. She went on to advise that she is very happy to be in Portola and working with the Board and volunteers.

**LEGAL COUNSEL REPORT:** No report given as legal counsel was not present at this meeting.

**WINTERAIL REPORT:** Gail McClure stated that not having been involved with the process before, she was amazed at how many FRRS members were there from all over the country. She also stated that it was great being able to talk with people and inform them of some of the progress at the Museum. She advised that we did well with sales, particularly in light of the last minute coordination efforts and limited stock available.

**ELECTION COMMITTEE:** Gary Hall advised that under New Business, Appointment of Department Heads/Committee Chairs, he had missed his opportunity to provide a report as Administrative Manager regarding the Election Committee. He stated that the Chairman and most of the committee had withdrawn.

After a period of discussion, President Anderson asked Director Breitwieser to coordinate the elections process with the assistance of John Walker, Director Stiles, Marta Egan, himself and any others willing to volunteer.

**FUNDRAISING REPORT:** Tabled until next meeting

**STATUS OF SURPLUS PROPERTY REPORT:** Director Vicknair advised that legal counsel recommended the Fundraising and Surplus Property Reports be included on the agenda for every meeting. The A&D Committee Report presented earlier in the meeting covered this item.

### CLOSED SESSION:

Investigation Committee Report presented in Open Session at the beginning of the meeting.

### OTHER:

Judy McGrath asked what became of Irene Hardesty, who had presented a proposal regarding operation of the Beanery. Director Vicknair advised this issue is still under investigation. Ms. McGrath asked what the status was on the tamper. Director Stiles stated that the Yreka Western does not have the money to transport it, they are trying to find alternative to getting it to Portola, and the Society does not have the resources to get it moved here either. Ms. McGrath also requested an update on Magnolia Tower. Director Vicknair said in his last communication with Vic Neves, he and Director Brehm were working on getting a remediation contractor in to assess asbestos issues. Ms. McGrath questioned if the Union Pacific had been contacted regarding changes to the property as a result of the Master Plan. Director Vicknair advised he was working with the FRRS/UP Liaison to have them review the Master Plan.

### ADJOURN:

Meeting adjourned at 7:40 p.m.

Respectively Submitted  
Gail A. McClure

**PRESERVING "THE FEATHER RIVER ROUTE"**

**Upcoming Events**

***WP Lives, in Portola!***

**Mission Statement**

The mission of the Feather River Rail Society is to preserve the history of the Western Pacific Railroad. The secondary mission is to preserve the history of the subsidiary and interchange railroads within the territories it served.

**Mission Goals**

To preserve and interpret the history of the WP, the "Willing People" as a vital link in the development of the rail industry on the West Coast, including the steam and diesel evolution, WP's influence in the passenger tourism industry, the impact of freight competition between neighboring railroads. WP's influence in the lumber, mining and agriculture industry from Plumas County throughout California, Nevada and Utah

June

- 1 Board of Directors Meeting 1 PM
- Bar-B-Que 5:30 PM
- Annual Membership Meeting 7:30 PM
- Portola, CA*

July

- 13 Board of Directors Meeting 6 PM
- Maintenance Clinic All Day
- Portola, CA*

August

- 3 Board of Directors Meeting 6 PM
- Maintenance Clinic All Day
- Portola, CA*
- 17-18 Portola Railroad Days 10 AM - 5 PM
- Portola, CA*

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