

Board Meeting Minutes

mobile gift shop. President McClure was directed by the Board to investigate disposal of the VW with Mr. Wolleson.

President McClure advised he would be entertaining bids to have the two west end shop doors recently replaced/salvaged installed as replacements for the east end shop doors.

Visitorship for Portola Railroad Days was good. Gift Shop sales were better than they have been since the late 1980's. Marta Egan suggested a committee be formed soon to begin planning efforts for Portola Railroad Days 2003.

President McClure reported that Susan Scarlett recommended appointment of a new membership committee chairman. He stated he would like to appoint Director Brehm as Membership Committee Chairman and that he focus on dues fee structure and combining Historical Society memberships with Regular membership. Director Vicknair reminded the Board that membership falls under the purview of the Secretary and he would accept Director Brehm in that position.

President McClure advised he recommended there be an RAL Coordinator and that Director Holmes be appointed to that position, working in cooperation with all involved in the program. The RAL program would continue under the Operating Department.

Lastly, President McClure asked for input from the Board if there was any concern regarding his continued chairmanship of the A&D Committee. There were no objections.

DIRECTOR'S REPORTS:

Director Brehm reported that he would appreciate submission of all articles for the Train Sheet in a timely manner to assist him with meeting publication deadlines.

Director Vicknair advised he was in contact with individuals who may be able to donate parts for the Zephyr Project as well as information on historically correct colors and patterns for carpet and paint, and some interior decorations. Marta Egan stated she may know someone who can assist with the dome frames.

Director Holmes reminded the Board that Dan Brady requested he create a historical basis for the Society's restricted funds. He asked that the Board review this information and e-mail him with any corrections or changes. Director Holmes also recommended that an audit committee be empanelled to look at the appropriations and account balances reported by the treasurer. Discussion continued regarding an audit that was started two years ago, but not completed due to the cost of the project, as well as the work currently in progress on the accounting records. President McClure advised he would speak with Mr. Brady.

Directors Stiles, McClure, Cochran, and Habeck had nothing to report.

DEPARTMENT REPORTS:

FACILITY REPORT: Director Vicknair reported that the office car is now fully functional electrically. He has spoken with Director Cochran and Eric Stephens regarding the tel-com requirements and what needs to be done with respect to completion of this work.

He also said he needs to speak directly with the City's Building Inspector regarding the plumbing for the shower car to assure code corrections are done right as the requirements provided were unclear. He stated that Mr. Stephens has agreed to be the Facility Electrician and will put together a complete wiring diagram for the property.

Director Vicknair advised he had failed to thank Ron and Teri Renish for work they had done on the gift shop, installation of new water heater in the shop, installation of water heater straps and other miscellaneous repairs. He apologized for the oversight.

ROADMASTER REPORT: President McClure reported that once the weather cools, he will be working on completing tie work on the Balloon Track.

FUNDING REPORT: Director McClure reported good response to fundraising projects including \$3,440 from direct mail project and \$800 from opportunity drawing tickets with the majority of these sold through the gift shop.

Marta Egan advised that work is progressing on the fundraising dinner and golf tournament. She does need assistance with stuffing envelopes and solicitation of tee sponsorships, direct financial support and donations of items for silent auction. She also asked that Board members be available and present at the dinner to provide public relations to the attendees.

COMMITTEE REPORTS:

PORTOLA RAILROAD DAYS: Item addressed earlier in the meeting. No additional discussion.

TRUCKEE RAILROAD DAYS: Marta Egan reported that she was approached by a representative of the Truckee Regulators, a volunteer group which stages old west style "gunfights", if the Society would be able to provide a car with dining style seating, a refrigerator and stove/oven which they would use as a fundraising opportunity for the Society. It was suggested that Director Vicknair and Ms. Egan work together on this potential project.

Director Vicknair advised one of the event sponsors will be purchasing television advertising space that prominently features the 805A and 2001. He also asked that anyone willing to volunteer as docents please contact him.

Director Vicknair stated there was a conflict with respect to the September Board meeting due to participation in Truckee Railroad Days. It was recommended that the location of the meeting be changed to Truckee to resolve the conflict.

Motion # 02-07-05

Motion to change location of regularly scheduled September 2002 Board Meeting to Truckee. Motion forwarded by Director Stiles, seconded by Director Habeck. All Directors presents voted in favor, with the exception of Director Cochran who abstained – Motion carried.

PO POLICY COMMITTEE: Marta Egan reported that the committee had not convened to discuss and requested this item be tabled. President McClure advised that Susan Scarlett asked that he let the Board know her recommendation was to discard the policy as currently written as it was cumbersome and that Department Heads should be held accountable for their budgets.

Motion # 02-07-06

Motion to discard present purchase order policy. Motion forwarded by Director Stiles, seconded by Director Vicknair. All Directors present voted in favor – Motion carried.

A&D COMMITTEE: SP Beet Gondola/SN Boxcar

Director Vicknair advised he had received a query from another Museum expressing interest in trading a 1919 SN boxcar without trucks for an SP beet gon. He asked that the A&D Committee entertain this trade. President McClure advised he would approach this with the committee and report back to the Board.