



OPERATING DEPARTMENT

	SECTION	SUBJECT
	PROCEDURE	BLUE SIGNAL PROTECTION

Purpose	This procedure establishes the Operating Department and Mechanical Department's written steps to be taken by department personnel performing tasks according to Rule 26 Blue Signal Protection of Workman.
Safety	The requirements of this procedure are intended to preserve public, employee, and volunteer safety by ensuring all qualified volunteers and employees understand the procedure and rules
Implementation	The General Superintendent or Superintendent of Operations with the concurrence of the Chief Mechanical Officer is responsible for approving, revising and distributing this procedure.
Responsibilities	<p>All volunteers and employees are responsible for implementing this procedure within their respective areas of responsibility.</p> <p>Volunteer and Employees are responsible for carrying out their assigned tasks. For their own safety and that of the general public, volunteer and employees are responsible for performing only the tasks for which they are trained, knowledgeable and qualified. When necessary, they shall notify their supervisor or foreman of any additional training, equipment or resources needed to perform their assigned tasks.</p>
Revision	The General Superintendent or Superintendent of Operations with the concurrence of the Chief Mechanical Officer may revise and issue updates to this procedure
Compliance	Operating Department and/or the Chief Mechanical Officer may conduct periodic audits. The General Superintendent or Superintendent of Operations and/or the Chief Mechanical Officer may make compliance reviews on the requirements in this procedure at any time.

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Definition of Terms Definitions that apply to this procedure are found in:

Code of Operating Rules 26 Blue Signal Protection of Workmen.

Procedures See Attachment I

Signed,
Kerry D. Cochran

Kerry D. Cochran
General Superintendent

Reference Documents Code of Operating Rules
Operating Department Standard Operating Procedures
Operating Department Guidelines
Operating Department Instructions

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Attachment 1 Detailed Procedures

- I. When the Code of Operating Rules, 26 Blue Signal Protection of Workman is required, the following will take place.
- II. Workman or craftsperson(s) who installs blue signal protection shall install the protection as required, and shall place a clearly identifiable metal stamped name tag or suitable identifiable name tag on all locations where the protection is placed. (each sign and/or lock)

This nametag will show the name of the workman(s) or craftsperson(s).
- III. The name and location of the individual(s) placing the protection shall be recorded in the operations office in a clearly visible location, such as a white board, so that all members of any crew can readily identify the person who installed any protection.
- IV. The individual(s) who installed Blue Signal Protection shall not leave the property while any blue signal protection that they have installed, remains in place.

The individual(s) shall remove or transfer the protection to another individual(s) before leaving the property for any reason or the protection shall be removed by the same individual who place it in position. (This is not authorization to remove any blue signal protection that another individual(s) has placed in position, and still may be working on any protected equipment and their tag remains on the blue signal)
- V. All Operations and Mechanical crews and staff, shall cooperate with each other in arranging for Blue Signal Protection, so that each department can continue any work or operation during any given day. This includes cooperation with the R.A.L. engineers who are operating Locomotives.
- VI. Changes to Procedures
 - A. Changes in Operating Department, Mechanical Department or local operating methods or the use of new equipment are evaluated to determine the impact. At a minimum, the evaluation will determine:
 - 1. if a current procedures are affected,
 - 2. if a new procedures is created,
 - 3. what changes are necessary to the qualification materials, and,
 - 4. the method for communicating the change to the appropriate employees and volunteers.

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- B. When an Operations standard, procedure, guideline or a training document is being revised, the author must evaluate whether there are changes to this procedures. If there are changes, the changes must be communicated. Methods for communicating changes may include, but are not limited to:
1. a review of revisions to field manuals, standards and/or training material,
 2. group or individual training and testing,
 3. formal training and testing.

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